

ANTONIA QUINTERO

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EDUCATION

05 2021

BACHELOR'S DEGREE, THE UNIVERSITY OF SOUTH CAROLINA AT BEAUFORT

Presidents List August 2019 – Current, GPA – 3.9

EXPERIENCE

06/2020 TO CURRENT

LEGAL ASSISTANT INTERN, DEVERALL IMMIGRATION LAW FIRM

- Assist attorney by managing the office's clerical needs. Translate immigration documents in both English and Spanish. As well as assist attorney in preparing immigration documents for court cases.

06/2020 TO CURRENT

SGA VICE PRESIDENT, THE UNIVERSITY OF SOUTH CAROLINA BEAUFORT

- Partake in the reconstruction and editing of the constitution to serve as a more effective guide for future administrations. Develop a public health campaign aimed at informing students of the new health guidelines before returning to campus in the fall. Fulfill all Vice President duties.

01/2020 – CURRENT

RESIDENT ASSISTANT, THE UNIVERSITY OF SOUTH CAROLINA AT BEAUFORT

- Create a community for 42 residents through monthly events and weekly intentional interactions. Keep up with the basic tasks of monthly health and safety checks and weekly duty observations.

05/2019 – CURRENT

STUDENT AMBASSADOR, THE UNIVERSITY OF SOUTH CAROLINA AT BEAUFORT

- Assist admissions counselors in weekly clerical projects. Giving weekly informative and interactive tours to prospective student/parent groups between the size of 3-20 people. Assist in the development and execution of virtual admissions events during COVID-19 quarantine.

05/2018 – CURRENT

YOUTH DEVELOPMENT PROFESSIONAL, THE BOYS AND GIRLS CLUB OF HILTON HEAD

- Be a mentor to 300+ club members ages six to eighteen. Work effectively with co-workers as a team to create a positive and safe environment. Assist in the development and execution of a safe and proactive summer program for members K-7 after re-opening from COVID-19 quarantine.

08/2019 – CURRENT

SSAB EXEC BOARD MEMBER, THE UNIVERSITY OF SOUTH CAROLINA AT BEAUFORT

- Organize and execute appealing late-night events for the student body such as movie night, grocery bingo, and late-night social. Assist other board members with their tasks and events.

ACTIVITIES & VOLUNTEER WORK

Volunteer & Interpreter

- Volunteers in Medicine – Hilton Head Island
- La Isla Magazine – Hilton Head Island

Languages

- Spanish – expert
- English – expert

Activities

- Candidate and Runner-up for Miss La Isla Magazine Pageant 2017-2018
- Recognized Volunteer/Work Study at the Technical College of the Lowcountry 2018
- Previous Senator for USCB Student Government Association
- Current Vice President for USCB Student Government Association
- Member of USCB Rotaract Club
- Member of USCB National Society of Leadership & Success (NSLS)
- Member of USCB Communication Club
- Member of **Lambda Pi Eta**, the National Communication Association National Honor Society,
- Girls on the Run Coach