

Kaylee R. Barckhoff

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Objective

To obtain an internship in the field of Business Finance or Business Management

Education

GEORGIA INSTITUTE OF TECHNOLOGY, CLASS OF 2023

- Pursuing BSBA – Finance and Organizational Change
- GPA 4.0/4.0 (60 hours completed towards degree)
- Faculty Honors (Fall 2019/Spring 2020)

ROSWELL HIGH SCHOOL, CLASS OF 2019

- GPA 97.6/100

Skills & Languages

- Effective Communicator
- Spanish – proficient
- Tableau
- R&R Studio
- Microsoft Excel
- SQL database
- Gephi Network Analysis

Work Experience

ATTENDANT | CHEROKEE TOWN AND COUNTRY CLUB | MAY 2018 – SEPTEMBER 2018

- Take orders in a friendly and courteous manner
- Coordinate with kitchen staff to ensure orders are properly prepared and delivered in a timely manner
- Keep work area and equipment clean
- Maintain inventories

SOCCER REFEREE | US SOCCER FEDERATION | 2010-2011

- Direct soccer games
- Report outcomes of soccer games
- Achieved Level 9 referee certification
- Completed certification exam
- Mediated conflicts with parents

Extracurricular

CLUB SOCCER PLAYER

2009 – 2019

- Attended every practice held
- Region 3 Premier League Level Soccer Player
- Trained for over five (5) hours per week

SOCCER CAMP COUNSELOR **2015 - 2019**

- Supervised and taught young soccer players
- Assigned tasks to improve skills
- Monitored and designated exercises based on necessity
- Provided medical assistance to people who needed it

JUNIOR VARSITY SOCCER PLAYER **2015**
VARISTY SOCCER PLAYER **2016-2019**

- Participated in every high school soccer game
- Attended all soccer practices
- Mediated conflicts

HABITAT FOR HUMANITY **2018/2019**

PROJECT 9/11 **2017/2018**

WILL TO LIVE **2018/2019**

Awards

- Principals Honor Roll
 - Fall Semester 2015
 - Spring Semester 2016
 - Fall Semester 2016
 - Spring Semester 2017
 - Fall Semester 2017
 - Spring Semester 2018
 - Fall Semester 2018
 - Spring Semester 2019
- Spanish 2 Honors Bronze Award - 2016
- National Honors Society
- Leadership 20/20 - 2018
- 2018 Handshake America Scholarship Recipient
- 11th grade Literature and Composition – Award for Outstanding Achievement – 2018
- AP Scholar with Honors – 2018
- 2018 National Wendy's High School Heisman School Winner
- 2019 Handshake America Founders Award Scholarship Recipient
- 2019 Roswell High School Outstanding Senior
- 12th grade Anatomy and Physiology – Award for Outstanding Achievement – 2019
- 2019 7A Student-Athlete of the Year (DiVarsity)
- 2019 7A All-Star Selection – Defense (DiVarsity)
- 2019 National Women of Achievement Scholarship Recipient
- Nutrition and Food Science Pathway completion - 2019