

Melissa S. Medin

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Comment [MM1]: Margins a little too tight

Comment [MM2]: Consider adding a brief profile statement to emphasize who you are and what you want to do. "Critical thinker with social justice and education experience looking to make a positive impact in government."

EDUCATION

Miami University | Oxford, OH

Graduated December 2019

Bachelor of Education, Integrated Social Studies Education

Minor in History

GPA 3.34

WORK EXPERIENCE

Miami University | Oxford, OH

August 2017-Present

Resident Assistant | Hahne Hall, Havighurst Hall, Minnich Hall

- Mentor and program for, supporting 200-300 students per hall (750 in total)
- Develop and market and execute events around diversity, sexual health, alcohol awareness
- Manage conflict and serve as a mediator between residents
- Interview and provide analytical feedback on potential resident assistant candidates

Kohls | Arlington Heights, IL

June-August 2019

Sales Associate

- Maintained neat and well organized environment to maximize customer satisfaction
- Execute time sensitive tasks in a high paced and crowded environment
- Responded to customer questions and concerns

LEADERSHIP EXPERIENCE

Charter Day Ball | Oxford, OH

February 2016- February 2018

Entertainment Chair

- Worked in a team to recruit performers to perform at an event that hosted over 5,000 people

National Residence Hall Honorary | Oxford OH

August-December 2018

Coordinator of Service

- Provided service opportunities for the members of National Residence Hall Honorary to participate
- Created a guide in which my successor could use a template to create and organize service event activities

Miami University Council for the Social Studies | Oxford, OH

October 2016-December 2018

Treasurer

- Managed the financing available to the club through the Associated Student Government
- Presented to a board of Associated Student Government Body Members on necessary funding

Comment [MM3]: Line seems redundant

AWARDS

- **Miami Employee of the Year Award** | Presented April 25th 2019, Miami University Division of Student Life
- **Senior Service Leadership Award** | Presented May 10th 2019, Miami University Division of Student Life

EDUCATION EXPERIENCE

Union County High School | Liberty, IN

March-May 2018

Field Placement: Student Observer

Middletown Middle School | Middletown, OH

September-October 2017

Field Placement: Student Observer

Boyd Hall | Oxford, OH

January-May 2016

Tutor & Mentor

Bogan Elementary School | Oxford, OH

August to December 2015

Tutor