

Teiko A. Kuma
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OBJECTIVE

“Obtain an internship in the real estate industry.”

EDUCATION

Georgia State University, J. Mack Robinson College of Business

Atlanta, GA

Bachelor of Business Administration

May 2023

Major: Real Estate

Cumulative GPA: 4.0

WORK EXPERIENCE

Rise Against Hunger

Brooklyn, NY

Volunteer

December 2018

- “Manufactured food to be sent to those in third world countries.”
- “Created food packages that could be preserved.”
- “Organized food packages into parcels to be shipped.”

Benjamin Banneker Academy

Brooklyn, NY

Teacher’s Assistant

October 2017 – June 2019

- “Graded assignments completed by students.”
- “Organized and filed documents needed for records.”
- “Documented data used by employer.”

Taste of Buckhead

Atlanta, GA

Volunteer

September 2019

- “Collaborated with 20+ restaurants display their food.”
- “Guided guests to where they needed to be.”

SKILLS

- | | | |
|-------------------------|-------------------|-----------------|
| • Data Entry | • Teamwork Skills | • Budgeting |
| • Organizational Skills | • Filing | • Brainstorming |
| • Project Planning | • Cost Saving | |

ACCOMPLISHMENTS

- Received an award of Excellence from Assemblywoman Latrice Walker
- Received an Assistant Principal Award

LEADERSHIP & PROFESSIONAL DEVELOPMENT

- Mentored 8th grade students and taught how to create a yearbook.
- Organized about 4 fundraisers to help save costs of senior activities for students.
- Collaborated with other members of Senior Committee to create a budget and save money.
- Attended John Hopkin's Center for Talented Youth.
- Networked with individuals in different fields through the UWANTGAME organization.
- Coordinated with members of the National Association for the Advancement of Colored People (NAACP).
- Became member of volleyball team and played Outside Hitter and Defensive position.
- Established my own tailoring business.