

# Joo Yong Lee

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## OBJECTIVE

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A student expects to graduate in Fall 2022, majoring in Data & Analytics. Seeking a full-time position as a Data Analyst with detail-oriented skills and proven team player skills who can also work independently to leverage organizational and analytics skills to support internal and external of the team.

## EDUCATION

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**Georgia State University, J. Mack Robinson College of Business**  
**Bachelor of Business Administration, Computer Information System**

**Atlanta, GA**  
**Fall 2022**

- Major in Data Analytics
- GPA: 3.85 / 4.0

## CERTIFICATIONS/ EXAMS AND PROGRAM SKILLS

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- Programming Languages: SQL | Python | MongoDB | R
- Software: Microsoft Office Suite (Word, PowerPoint, and Excel), MS Project

## ACADEMIC PROJECTS

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### Business Analysis

**August 2021 - December 2021**

- Collaborated with team of four students to plan, design, and develop a solution to business needs, goals, or objectives
- Built the project plan using the Microsoft Project to ensure the team is on the same page within the given period.
- Utilized the R to interpret as well as modify the data that were given to the team, so the team could easily analyze the data.
- Analyzed data to provide knowledge to a business leader that impact the important business decision that increased efficiency by 20%

### Introduction to Programming

**August 2020 - December 2020**

- Formed a group and developed a game using the Python, programming language and presented to a room of 30 – 50 students to report the result of our project
- Researched and created some additional projects using Python with a group

## WORK EXPERIENCE

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### Enterprise Hall

*Virtual Internship*

**Virtual**

**October 2021 – January 2022**

Completed a twelve-week internship experience that included rotational assignments supporting Corporate Strategy, Information Technology, and Marketing areas. Successfully performed work in a remote setting, meeting company expectations while also managing school and other responsibilities.

- Conducted data cleansing and analysis from multiple sources
- Revamped a web-based intake form to ensure clean data collection
- Developed technical requirements, test cases, and a mock-up for a new landing page
- Gained familiarity with Salesforce CRM and earned multiple badges on Trailhead (learning platform)
- Earned the Google Analytics for Beginners certification
- Researched and proposed supporting content for an upcoming marketing campaign
- Prepared a proposal for executives outlining internship program enhancements

### A-hyang

*Manager*

**Duluth, GA**

**September 2017 – September 2021**

- Supervised and trained current employees to provide extraordinary food service to customers and manage work environment to make sure place is clean and follow safety guidelines from food department for six days a week, achieving a score of 96% from the Restaurant Health Inspection Committee
- Scheduled employees to make quantitative and qualitative decisions for smooth operating, implemented three employees work on weekdays and four employees on weekends based on transaction and inventory data
- Designed the inventory system focused on storage conditions and ordering techniques, resulting in 5% decrease in losses incurred by food waste