

Cody A. Grudt

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Education

Biola University

La Mirada, CA

Major: Cinema and Media Arts

Anticipated Graduation: May 2023

Concentration: Entertainment Business

- Dean's List: Fall- 2019 and 2021 Spring- 2020

Edison High School

Huntington Beach, CA

Graduated: June 2019

- Accolades earned during high school, middle school, and elementary school listed under the "Accolades" section
- Participated in Center for International Business and Communication Studies (CIBACS) academic business program for all four years

Relevant Work Experience

Brock Ads Internship

La Mirada, CA

Office and Set Intern

February 2021 – May 2021

- Served as a digital office assistant, writing emails, organizing meetings, and conducting research
- Worked on an Instagram Ad for Nickelodeon's SpongeBob and a Chobani speck commercial

Lip Sync Battle Internship

Burbank, CA

Co-Executive Producer Intern

December 2016 – December 2016

- Renamed computer files and learned how the different film departments work together

The Black and White Mind My CIBACS Senior Project Short Film

Fountain Valley, CA

Director, Producer, Writer, Production Manager, and Editor

September 2018 – May 2019

- Made a High-Functioning Autism awareness short film
- Raised a little over \$2,000 to fund my project, budgeted it, and held a screening at UCI Medical Center
- Made schedules, drafted contracts, found locations, and operated equipment

Blue Cherries Friends Senior Thesis Short Film

La Mirada, CA

Co-Producer

February 2020 – March 2020 and
September 2020 – September 2020

- Researched and visited different locations according to director and producer's specifications
- Organized crew and cast contracts and had each individual sign the documents
- Watched over set while producer was not present, took behind the scenes photos, unpacked and packed up equipment.
- Took behind the scenes (BTS) photos

15 Minutes Friends Directing Short Film

La Mirada, CA

Producer

January 2020 – March 2020

- Searched and acquired permits for film locations
- Acquired and had cast sign waiver and release forms
- Searched for set pieces
- Had regular meetings with Director and Director of Photography
- Picked up food and crafty for cast and crew

Evil in the Counterclockwise Friends Senior Thesis Short Film

La Mirada, CA

1st /2nd A.C.

October 2020 – October 2020

- Helped set up camera equipment, including Canon C200, tripod, monitor, and shoulder rig
- Assembled C-Stands, mounted lights on C-Stands, and kept track of film equipment
- Unpacked and packed up many pieces of film equipment.

The Flower Man Friends Short Film

La Mirada, CA

Location Manager and Craft Services

October 2019 – November 2019

- Assisted in the finding and acquiring of film locations
- Acquired information and paperwork necessary to film on set
- Picked up and helped to set up food services

Brink of Despair Friends Short Film

La Mirada, CA

Location Manager

February 2020 – March 2020

- Acquired film permits

Trip Friends Advanced Directing Short Film

La Mirada, CA

Grip

February 2020 – February 2020

- Moved around and helped set-up equipment and lighting

Burst! Biola Film/Friends Short Film

La Mirada, CA

Production Assistant

January 2020 – January 2020

- Helped hold equipment in place and assisted anyone on set who needed help

Cheese the Gaffer Friends Short Film

La Mirada, CA

Production Assistant

January 2020 – January 2020

- Helped rearrange set and put out crafty

Das Volk Friends Short Film

La Mirada, CA

Special Thanks

October 2019 – October 2019

- Took behind the scenes photos and helped assist with some pre-production

Other Work Experience:

Richard Jones Pit BBQ Catering

Santa Ana, CA

Caterer and Deliverer

July 2018 - Present

- Catered and delivered food to a variety of locations in California
- Packed and unpacked food for customers, set up food lines, served food, washed dishes and coolers

Albertsons Grocery Store

Fountain Valley, CA

Albertson's Grocery Store Clerk

March 2020 – July 2020

- Stocked food and drink shelves/fridges, checked out customers, bagged customers groceries, and cleaned

Biola Library Reception Desk

La Mirada, CA

Reception Desk Assistant

February 2021 – April 2021

- Welcomed patrons into the library, returned and retrieved books to/from bookshelves, scanned books in and out for patrons, opened and closed the library, and cleaned/sanitized equipment.

Volunteer Work/Leadership Development:

Church Volunteer

Huntington Beach, CA

- Traveled to East Asia and taught Chinese students English

July 2017 – July 2017

- Served as a youth technology booth leader and assistant September 2017 - August 2018
- Went on a mission trip for the Voice of the Refugees (VOR) Three days in 2017
- Served as a parking attendant at church Every couple weeks in 2016

Guest Speaker

Santa Ana, CA

- Served as a guest speaker at the CHOC Center for Autism One night per year 2010 - 2015

Leadership

Huntington Beach, CA

- Participated in the LEAD Academy through the HBPD July 2015 – July 2015

Business

Huntington Beach, CA

- Was in high school business program called the (CIBACS) program September 2015 – May 2020
- Developed my own personal CIBACS Wix website:
<https://codyag2000.wixsite.com/cibacseportfolio>

School

Huntington Beach, CA

- Was on my high school's wrestling team for my 2015 - 2017
my freshmen and sophomore year
- Was in my school's Crew Leadership program, which helps 2016 – 2019
freshmen adjust to high school

Relevant Skills and Characteristics

Software

- Familiar with Microsoft and Google Suites, Adobe Premiere and Photoshop, Movie Magic Scheduling and Budgeting, and Wix

Personal Character Traits

- Responsible, hard-working, organized, dedicated, meticulous, detail-oriented, flexible, and a team-player

Accolades

Character Counts Awards:

- Recognized by my 9th grade Biology Teacher
- Recognized by my 10th grade Geometry Teacher
- Recognized by my 11th grade Graphic Arts Teacher
- Recognized by my 12th grade Economics/Government Teacher

Academic Booster Club Awards (ABC):

- Received Mathematics award from my 9th grade Algebra I Teacher
- Received Biology award from my 9th grade Biology Teacher
- Received English award from my 10th grade English Teacher
- Received Mathematics award from my 10th grade Geometry Teacher
- Received English award from my 11th grade English Teacher
- Received a ABC scholarship

CIBACS Awards:

- Earned lettermen's letter for CIBACS
- Received the freshmen Year Best Speaker and Best Group awards for the Gateway Project
- Received Best Group award for sophomore years On-Ramp Project
- Received Best Speaker and Website Content awards for the Junior FasTrak Project
- Received CIBACS Distinction certificate for my Senior Project
- Nominated for CIBACS Golden Key award my 11th and 12th grade year
- Received medallion for CIBACS Golden Key Award which is the next step after being nominated
- Awarded the CIBACS Golden Key my 12th grade year which is one of the three highest CIBACS awards one individual in the program can receive
- Awarded the Gary Rhoades Scholarship my 12th grade year which is another one of three highest CIBACS awards one individual in the program can receive

Other Awards:

- Earned lettermen's letter for academic achievement
- Earned four 4.0 GPA academic pins
- Earned Academic Athlete award my 9th and 10th grade year
- Earned scholar with honors and graduated Magna Cum Laude
- Received County of Orange Character award
- Received a Huntington Beach Business Community Academic Achievement Award
- Nominated for Leadership Golden Key award in 12th grade
- Received Leadership medallion in 12th grade which is one step away from winning that Golden Key
- Nominated for Edison Student of the Year Golden Key award in 12th grade
- Received Edison Student of the Year medallion in 12th grade which is one step away from winning that Golden Key