

# WILL GERMAINE

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Motivated student who demonstrates strong leadership, hard worker, quick learner with a great attitude seeking a job where I can use my skills to make a difference in the work environment. While studying and pursuing my passion of helping those in need.

## EDUCATION

**JUNE 2019**

**REGENTS DIPLOMA WITH ADVANCED DESIGNATION, VALLEY STREAM CENTRAL HIGH SCHOOL, VALLEY STREAM, NY**

- GPA 4.0
- Advanced Placement Courses: Chemistry, Physics, Calculus, Statistics, English Literature, English Language, American Politics and Government, United States History, World History and Human Geography

**DECEMBER 2023 (EXPECTED)**

**BACHELOR OF SCIENCE, COMMUNITY HEALTH, MINOR IN CHEMISTRY, HOFSTRA UNIVERSITY, HEMPSTEAD, NY**

- Dean's List (Fall 2020), Provost Scholar (Fall 2022)
- ETA SIGMA GAMMA – HEALTH SCIENCE HONOR SOCIETY

**MAY 2025 (EXPECTED)**

**MASTER OF HEALTH ADMINISTRATION, HOFSTRA UNIVERSITY, HEMPSTEAD, NY**

## EMPLOYMENT

### HEALTHCARE EXPERIENCE

**DECEMBER 2021– JANUARY 2022**

**MEDICAL ASSISTANT & SCRIBE**

AFC URGENT CARE, HOWARD BEACH, NY

- Obtained patients' vital signs by visual and auditory measures, triaged, and assessed their medical condition and prepared them for medical treatment by medical provider.
- Assisted medical providers with various forms of patient treatment and care.
- Provides care and performs duties in accordance with the plan of care, unit routine, and urgent care policy.
- Document all provider/patient interactions and thoroughly document medical visits and procedures as they are being performed by the medical provider.
- Manage and sort medical documents in the EMR system.

### WORK EXPERIENCE

**AUGUST 2021– PRESENT**

**RESIDENT ASSISTANT**

NASSAU & SUFFOLK RESIDENT HALLS & STUYVESANT HALL (LEAD LLC), HOFSTRA UNIVERSITY, HEMPSTEAD, NY

- Assists residents with transition to university and residence hall life.
- Enforces university and residence hall rules and regulations.
- Remains available to residents while on-call.
- Assists in supervising residents and responding to complaints, reports, requests, and emergencies.
- L.E.A.D LLC: A community that promotes social, academic, and professional growth as well as meaningful involvement in the campus community through planned RA programs and encouraging campus involvement.

**NOVEMBER 2019 – PRESENT**

**UNDERGRADUATE ADMISSIONS PRIDE GUIDE**

- Lead prospective students and families on campus tours at Hofstra.
- Present to students and families during tours, at on and off campus events and over the phone.
- Qualifications include public speaking skills, organization, teamwork, Hofstra knowledge, approachability, friendly demeanor, and leadership skills.

**MAY 2022-AUGUST 2022, MAY 2021– AUGUST 2021, MAY 2020 – AUGUST 2020**

**(HEAD) ORIENTATION LEADER**

- Welcomed over 1500 students to Hofstra during eight weeks of a three-day, two-night orientation program.
- Taught students about Hofstra's policies, procedures and campus resources through small group facilitation, workshop sessions, videos, and interactive panel discussions.
- Worked virtually in 2020 and in-person 2021 & 2022
- Oversaw 26 orientation leaders and worked in a managerial role with planning and day-to-day operations of new student orientation.

**AUGUST 2019 – MAY 2020**

**SEPTEMBER 2021 – MAY 2022**

**UNDERGRADUATE TECHNICAL AIDE-HELP DESK-LAW SCHOOL INFORMATION SERVICES,**

- Provide first line hardware, software, networking and printer support for faculty, administrators, staff, and students at the Hofstra Law School.
- Assist in the prep and configuration of computer equipment (including installation of appropriate software)

**APRIL 2019 – JANUARY 2020**

**CREW MEMBER, WENDY'S, LYNBROOK, NY**

- Maintain high standards of customer service during high-volume, fast-paced operations.
- Assemble food orders while maintaining appropriate portion control.
- Operate cash register, including accurate cash handling and credit card transactions, both in the store lobby and drive-thru window.

**VOLUNTEER EXPERIENCE**

**JANUARY 2014 – AUGUST 2022**

**YOUTH LEADER & ASSISTANT HEALTH MINISTRIES LEADER, MARANATHA SEVENTH DAY ADVENTIST CHURCH, BROOKLYN, NY**

- Assist children in the Pathfinder club with their studies
- Help with community health fairs by calling companies and organizations
- Teach the children about camping and how to be safe in the outdoors
- Take weekly vital signs for community members & Collaborate with Nurse Practitioners regarding community members vital signs
- Assist Registered Nurses in patient education & Organize Health Fairs yearly

**LEADERSHIP EXPERIENCE**

**Hofstra University**

**September 2019 – May 2022**

Commuter Student Association

Gospel Ensemble (Public Relations Chair)

Blue Leadership Program

Phi Delta Epsilon – Pre-Medical Fraternity

Professional Fraternity Council President

**September 2020 – May 2022**

Black Student Union Fundraising Chair

SGA Equity and Inclusion Chair

**May 2022 – Present**

Student Government Association President (May 2023)

Phi Delta Epsilon – Pre-Medical Fraternity

Sigma Alpha Epsilon Fraternity

**AWARDS AND CERTIFICATIONS**

- **BLUE AND WHITE PLAQUE:** Awarded to students who the school believes made life better at Valley Stream Central High School.
- **STATE OF NEW YORK OFFICE OF THE ATTORNEY GENERAL TRIPLE "C" AWARD:** Awarded to students who are recognized for their strength of character, which has helped them achieve their goals and will guide them in making the right decisions in the future; their courage, which will assist them in meeting the challenges ahead; and their remarkable commitment to bettering themselves, their school and their community which makes them a role model to others.
- **Hofstra Student Leadership Awards**
  - **Junior Of the Year Award:** Given to students of junior standing, as defined by the academic bulletin, who exemplify exceptional leadership qualities in cocurricular life at Hofstra University. These award recipients demonstrate the ability to lead others, explore opportunities to expand horizons, and be involved in campus organizations and campus-wide initiatives that serve both Hofstra University and the greater community.
  - **Commitment to the Dream Award:** Recognizes an individual that has displayed a commitment to inclusion at Hofstra University. They have contributed to the growth of the institution and have continuously broken-down barriers to establish engagement with their peers around societal issues.
  - **Spirit of Hofstra Award:** Given to a student who embodies the Hofstra P.R.I.D.E values and significantly impacts campus community and/or their respective organization(s). This student demonstrates excellent character, integrity, and an outstanding commitment to the development of campus life.
  - **Division of Student Enrollment, Engagement and Success' Outstanding Student of the Year Award**
- **EMS Training Certification Course**
  - **AURA PREP, YESHIVA COLLEGE, NEW YORK, NY**
  - JANUARY 2021 - NYS EMT License Pending

**SKILLS**

- Professionalism/ Teamwork
- Honesty and Integrity
- Dependability/Reliability/Responsibility/Loyalty
- Positive Attitude/Motivation/Energy/Passion
- Self-Motivated/Ability to Work Without Supervision
- Customer-oriented/Personable
- Active listening skills
- Computer fluent
- Willingness to Learn/Adaptability
- Problem-solving/Critical Thinking
- Experienced in a fast-paced environment
- Maintains calm in stressful situations
- Multicultural Sensitivity/ Skills
- Public Speaking