

# Farida Atta-Dosunmu

Lawrenceville, GA 30044

[fattadosunmu1@gmail.com](mailto:fattadosunmu1@gmail.com) | 404.953.3325 | <https://www.linkedin.com/in/faridattadosunmu/>

## EDUCATION

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**Georgia State University**, College of Arts and Sciences - GPA: 3.6 Atlanta, GA

Major: Psychology

August 2017 – December 2021

**Honors/Awards:** Deans list, Forbes Under 30 Scholar

**Scholarships:** Hope Scholarship

**Relevant Coursework:** Business Analysis, Marketing Management, Business Communication, Employment Law & Ethics, Human Resource Selection, Operations Management, Managing Human Resources, Legal Environment of HR Management

**Harvard Business School Online**

CORe: Credential of Readiness, Pass with High Honors

October 2019

**Shaw Academy**

Diploma in Web Development I

January 2020

**IBM**

Enterprise Design Thinking Practitioner Credential

April 2020

## EXPERIENCE

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**NCR Corporation**

Atlanta, GA

Human Resources Specialist Intern

June 2020 – Present

- TBD

**Church's Chicken Restaurant Support Center**

Atlanta, GA

Human Resources Intern

May 2019 – August 2019

- Updated internal databases with new employee information, including contact details and employment forms and gathered payroll data.
- Screened resumes and application forms and scheduled and confirmed interviews with candidates.
- Posted, updated and removed job ads from job boards, careers pages and social networks, and prepared HR-related reports as needed.

**AT&T**

Atlanta, GA

Campus Recruiter Intern

August 2018 – May 2019

- Attended college career fairs, screened resumes, and conducted interviews.
- Reported on recruiting metrics after every careers event, including number of candidates interviewed and hired.
- Advertised current open roles to online and offline alumni communities and contacted university career counselors and provided informative materials about our internship programs.

## LEADERSHIP & PROFESSIONAL DEVELOPMENT

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**Society of Human Resources Management**

May 2020 – Present

President

Georgia State University Chapter

**Delta Sigma Pi**

April 2020 – Present

Senior Vice President

Kappa Chapter at Georgia State University

**National Association of African Americans in Human Resources**

August 2019 – Present

Active Member

Atlanta Chapter

## TECHNICAL SKILLS

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JavaScript, HTML, CSS, SQL, Microsoft Excel, Human Resources Information Software, Applicant Tracking Systems, Cloud Technology, Talent/L&D Software Management, Payroll Software