

Austin Huffman

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PROFILE

Attention to Detail

- Cash handling experience at Chick-fil-A
- Organizational, problem-solving, and management skills
- Excellent team building skills
- Deliver contracts through written and verbal agreements with business clients

Leadership Ability

- Team Leader at Chick-fil-A
- Student Body President senior year of high school
- Manage my own landscaping company
- Team Captain of my high school soccer team

Customer Service

- Build relationships with many guests at Chick-fil-A and resolve issues
- Establish rapport with clients to ensure a satisfied result
- Excellent communication skills both verbal and written
- Offer needs-based referrals based on client's needs

Diverse Training

- Developed computer skills, including Microsoft Word, Excel, PowerPoint, Final Cut Pro, and Adobe Premiere
- Received management training at Chick-fil-A

EDUCATION

High School Diploma | Bob Jones Academy, Greenville, SC | **May 2019**

B.S. in Business Administration | Bob Jones University, Greenville, SC | **Anticipated December 2022**

- Marketing Concentration

EXPERIENCE

Owner of Austin's Lawn Service, LLC | Taylors, SC **May 2011-Present**

- Perform landscaping/lawn service for over 115 clients as of 2011
- Seek to build relationships with my clients
- Strive to provide quality service at an affordable price

Team Leader | Chick-fil-A in Taylors, SC **October 2016-Present**

- Effectively managed over 175 shifts
- Seek to build positive rapport with each customer and employee
- Provide solutions to problems that occur in the workplace

ACTIVITIES & ASSOCIATIONS

Member – Beta Gamma Delta Patriots (2019-Present)

Member – University Marketing Association & University Business Association (2019-Present)

Community Service – U-Day, Society church outreach/workday, Four mission trips as of 2016 (2016-2019)

Church – Usher, Nursery worker, and Greeter (2015-Present)