

Nicole Adefuye

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Education	Adelphi University , Garden City, NY B.A. in Social Sciences (anticipated May 2019) GPA: 3.78
	Nassau Community College , Garden City, NY A.A. in Disabilities Studies (May 2017) GPA: 3.5
Honors	Adelphi University Dean's List (Fall 2017/Spring 2018) Nassau Community College Dean's List (Fall 2016) Tau Sigma Honor Society
Experience	The Center for Developmental Disabilities Woodbury, NY <u>Teacher's Aide</u> , March 2013-Present <ul style="list-style-type: none">Work individually with children and young adults, ages 4-21, who are intellectually disabled and/or on the autism spectrum, and assist with activities of daily living and class work CVS/Pharmacy Jericho, NY <u>Cashier</u> , March 2012-June 2012 <ul style="list-style-type: none">Check out items at the register; keep the front of the store clean and neat at all times Ruby Tuesday Hicksville, NY <u>Server/Hostess</u> , October 2010-January 2011 <ul style="list-style-type: none">Greet guests as they enter, open and close door for guests, take orders and serve guestsRun the front desk; seat guests and keep servers in proper rotationAnswer phones; take orders over the phone for pick-up purchases Hollister Co. Hicksville, NY <u>Impact Team Member</u> , May 2010-August 2010 <ul style="list-style-type: none">Manage transactions at register; prepare and arrange clothing on the sales floor Young People's Day Camp of Nassau County Old Westbury, NY <u>Summer Counselor</u> , June 2010-August 2012 <ul style="list-style-type: none">Ensure the safety of children throughout daily activities such as sports, dance, arts/crafts
Volunteer Work	Mercy Daycare Wyandanch, NY <u>Front Desk Monitor / Assistant</u> , 2003-2014 <ul style="list-style-type: none">Welcome parents and children each day and aid in pickup and drop-offsTeach the basics (ABC's and 123's), supervise children, help with homework and make lunch Jackson Elementary School Jericho, NY <u>Volunteer Teacher's Aide</u> , January 2009-May 2009 <ul style="list-style-type: none">Help children with classwork, accompany to class, prepare lesson plans and carry them out
Skills Summary	Computer: Proficient with PC and Mac; Experienced in Microsoft Word, PowerPoint, and Excel Interpersonal: Excellent team player; Foster working relationships; Works well with children Business: Motivated communicator with organizational skills and attention to detail