

Stephanie A. Williams

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Education:

Le Moyne College, Syracuse, NY

December 2019

- Bachelor of science in Biological Sciences, Overall GPA: 3.485
- Minor: Psychology

NYS Emergency Medical Technician, Midstate EMS, Utica, NY

August 2016

- Certified NYS Basic Emergency Medical Technician

Waterville Jr/Sr High School, Waterville NY

June 2016

- NYS Regional Diploma with Advanced Designation
- Kappa National Honor Society

Work Experience:

Kinney Drugs

May 2019 – Present

Pharmacy Clerk

- Triage incoming prescriptions
- Gather and verify patient information
- Perform cash register duties

Colgate University

June 2017 – Present

Emergency Medical Technician (seasonal)

- Communicate with parents and children of international backgrounds regarding current and past medical history's
- Assess and treat injuries and illnesses in regulation with NYS EMT protocols
- Review and file medical paperwork in regulation with NYS Department of Health
- Maintain responsibility for the children's medications while they attend camp

Troops Scoops

June 2016 – August 2018

Manager/Team Leader (seasonal)

- Trained and supervised staff
- Prepared weekly orders for food vendors
- Made and posted weekly employee schedules

Waterville Residential Care Center

June 2015 – August 2017

Receptionist

- Trained and supervised front desk new hires
- Prepared monthly newsletters to communicate upcoming events and activities to residents and family members
- Communicated with nursing and transportation departments to coordinate patient appointments
- Assisted resident's families, staff member and resident with a variety of concerns including directions and financial questions

Volunteer Experience:

Southern Madison County Ambulance Corp.

January 2017 – Present

Volunteer EMT

- Provide care to patients while transporting them to nearby medical facilities
- Monitor vital, give pre-hospital reports to receiving physicians, and perform any necessary protocols
- Raise community health awareness through community events such as blood pressure clinics

Oriskany Falls Volunteer Fire Department

August 2016 – Present

Volunteer EMT

- Respond to patients in need and provide pre-hospital care in regulation with NYS EMT protocols
- Provide documentation for medical interventions to receiving ambulance agency

Campus Involvement:

Le Moyne EMS

Director of Training

- Coordinate training programs for both EMT's and non-EMT students who are interested in obtaining emergency medical certifications

Teachers Assistant

Anatomy and Physiology (BSC 201)

- Prepared weekly group review sessions and offered individual tutoring as requested

The Manresa Program

Manresa Fellow

- Work through modules to explore careers, establish a professional network, and evaluate personal performance goals

Notetaker

American Sign Language

- Prepared notes for students enrolled in disability support services as requested by Le Moyne faculty