

Philip Roben Harris

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OBJECTIVE

To obtain an internship in Software Engineering with emphasis in Cyber Security that builds upon and utilizes my Coding and Computer skills, a role that also show-case my collegiate Vice-presidential leadership experience at NSCS GSU chapter. Lastly, a role that allows me to demonstrate my strong problem-solving technique, inclusive of oral and writing skills and my efficient ability to work in and out of a team environment.

EDUCATION

Georgia State University, J. Mack Robinson College of Business

Atlanta, GA

BSc in Computer Information System

May 2019 - May 2023

Minor: Business Administration, Management

GPA: 3.08

Kingdom Foundation High School

Paynesville City

High School Diploma, with Honors

August 2015 - August 2015

- Diploma, National Society of Collegiate Scholars (NSCS), 2020
- Certificate in West African, Examination Council (WAEC), 2015
- Certificate of Achievement Professional, Software Engineer and Website Development, IPMC College Ghana, 2017

GPA 3.08

Relevant Courses: Accounting I, Microeconomics, Organization Change Management, Java and Python programming, Information Systems.

CERTIFICATIONS/ EXAMS AND PROGRAM SKILLS

- Certificate of Honor and Diploma National Society of Collegiate Scholars
- Certificate of Achievement in Software Programming, IPMC College of Science and Technology the Republic of Ghana
- Certificate of Higher Honor, Georgia State University's Dean Award
- Skills in Data Entry, proficient in working with different Databases; Power-path, Excel, MySQL, ServiceNow, Oracle Database, Workflow, Talent Connect etc. Certificate in Excel from LinkedIn. Experience with V-lookup, Tableau Software

ACADEMIC AND WORK PROJECTS

Group Leader

Georgia State University

- Enhancing Public Transportation in Atlanta, GSU Entrepreneur Class Project

March 2019 - June 2019

Neenah Inc.

- Creating and setting up new templates for all talents profile throughout the whole company.
- Collecting data from several databases; oracle, talent-connect, excel as well as talents data recorded from their LinkedIn profile.

WORK EXPERIENCE

IT Support Engineer I (Internship)

Feb, 15 – June 27, 2022

Amazon Fulfillment Center

BWI4 West Virginia DC

- Implementing technical solutions and provide high quality support for computer hardware, operating systems, routers, and networking components.
- Troubleshooting and solving straightforward problems that do not have defined SOPs.
- Network engineering and troubleshooting, data cabling and systems administration in a variety of software and hardware environments.
- Ensuring infrastructure networking and computing systems remain available during production hours.
- Interacting with management and staff to provide analytical and technical assistance for continuous improvement of IT solutions.
- Managing local technical projects, maintaining, or creating policies, procedures, and processes.
- Identifying root-causes of operational issues, processing inefficiencies and traveling up to 25% of the time.
- Network Configuration, CMs, Switches, working on MDF and IDF cabinets.
- Running cables, Reimaging PCs, working with Linux and Windows. Provisioning TC56, 57, Zebra Scanners using Linux.

**CompuCom & SunTrust Bank
(BB&T) IT Support Specialist**

**April 2021 – December 2021
On site in Radom Locations and Remotely**

- Assisting corporate IT site moves.
- Providing desktop publishing and Hardware assistance.
- Working with lead tech to change equipment on site
- Installing necessary software on worksite pc.
- Responsible for providing customers service and trouble-shooting assistance throughout the Bank.
- Running and changing router and phone cables throughout the building.

Radial Fulfillment Center

**Onsite in Lawrenceville GA
March 2018 - March 2021**

IT Support Engineer I

- Supporting Windows 7, Windows 10, Office 2010, and Office 2016
- Scanning, Printing, and Emailing Documents
- Network engineering and troubleshooting, data cabling and systems administration in a variety of software and hardware environments.
- Installing necessary software on worksite pc.
- Running cables, Reimaging PCs, working with Linux and Windows.
- Transcribing source data into required electronic format i.e., PDF, JPEJ, IMG etc.
- Inputting Data using MS Word, Excel spared sheet and Company' Online Database System
- Providing end-users to connect devices at home, routers, WIFI, Helping VPN connectivity.
- Managing local technical projects, maintaining, or creating policies, procedures, and processes.

LEADERSHIP AND INVOLVEMENT

Vice President of event NSCS

Atlanta, GA

Vice President

January 2020 - December 2021

- Collaborates with the chapter President to manage the New Member Induction Ceremony and all other NSCS.
- Overseeing the planning and execution of the New Member Induction Ceremony
- Oversee all membership and recruitment events. (Collaborate with VP of PR & Recruitment).
- Securing speakers for meetings, events, and other activities

President of PWCSITC

Atlanta, Georgia

President

January 2019 - December 2021

- Collaborates with all members to ensure stability and effectiveness throughout the Organization.
- Lead Board meetings with all PWCSITC members
- Overseeing budgets, staff, and executives and evaluating the success of the Organization
- Updating and revising plans to increase the organization growth and progress.

EXTRACURRICULAR ACTIVITIES AND INTERESTS

- Website development/Design
- Managing a local business called Phil Web Creation LLC
- Member of a Life Group

SKILLS

- Certificate In Excel from Link-in; Proficient in MS Excel, MS Word, MS SQL, MS Outlook
- Database, MS Publisher, MS Power Point
- Computer Basic, MS Spread sheets
- Experienced working with Oracle Database
- Experienced working with Service Now Database
- Excellent written and oral communication skills , Excellent documentation stills, collaborative skills and interpersonal skills
- Experienced working in MS Teams and Outlook emails

- Experienced working with Workflow Database used in Banking Environment
- Experienced working with Talent Connect database
- Experienced in call center, working with Cisco Jabber phone
- Experienced working with Power Path Database
- Documents Formatting, converting files from PDF to other docs
- Updating, Installing and Running Windows 7, 10 Linux, Ubuntu
- Desktop Publishing, Solving minor Hardware Issues.
- Web Design, Web Publishing, and Internet Search
- CEO and Founder of Phil Web Creation Service LLC (Philwebcreationservice.com)
- Currently Learning Java, C++ and Python-(Introductory level completed)

REFERENCES

Manager, Chapter Operations and Development

- The National Society of Collegiate Scholars
- Holly Hankins
- hankin@nscs.org

Donald Corbett | CompuCom

- Operations Analyst
- mobile: 412-607-8073
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