

BENNETTJADAR@GMAIL.COM

EXPERIENCE:

2021-Present

Museum Services Inc.

Minneapolis, MN

2021-Present: Marketing & Research Specialist

Part-time office and estate management position with Museum Services Inc.

- Producing assisting materials for deinstallation, crating, and shipping projects
- Website development and SEO
- Recording artwork descriptions, condition, and identifiers
- Written and in-person communication with property clients and auction houses
- Research and reporting on requested development strategies
- Email campaign development and management
- Research and presentation of avenues of resale for managed estates
- Project database maintenance and development
- Self-directed workflow

2018-2021

Hamline University

Saint Paul, MN

2018-2021: Central Service Desk Agent and Administrator of Accounts

Dual position of IT assistance call technician and library services front desk attendant.

Later promoted to advanced position overseeing knowledge articles, agent training, and advanced services.

- Creation, maintenance, review, and use of knowledge database material
- Record and statistic tracking
- Receive, address, and resolve incoming customer calls, emails, and walk-ups
- De-escalation and redirection of conflict
- Design and execute onboarding and advanced training

2018-2020: Hamline University Oracle Newspaper Senior Illustrator

Weekly traditional and digital illustration, formatting, and design assignments for university newspaper in print and online.

- Graphite, ink, colored pencil, and marker
- Adobe Illustrator, InDesign, and Photoshop
- Completion of original and requested works within a deadline
- Composing and editing of works based on feedback

2016-2018

Taliesin Architecture Camp

Spring Green, WI

2016-2018: Youth Ambassador

Assisted in leading tours at Frank Lloyd Wright's Taliesin and School of Architecture as well as education of basic architectural design and environmental architecture.

- Classroom functional management
- Design and creation of to-scale floor plans
- Design and construction of 3D foamcore models
- Interaction with children, young adults, and adults
- Creative problem solving

KNOWLEDGE:

19th & 20th century western art history, museum studies, graphic design, contemporary art practice and theory, cultural and literary theory, fundamentals of design, Hebrew, Spanish.

SKILLS:

Microsoft suite, Google suite, Quickbooks, Adobe suite, web development, SEO, social media management, writing, communication, organization, research, photo manipulation and editing, technology support, life drawing, figure drawing, contour drawing, printmaking (woodblock, intaglio, aquatint, acid etching, chine colle), oil paint, acrylic paint, watercolor, 3D foam core modeling, photography.

EDUCATION AND ACHIEVEMENTS:

- **2015 - 2018:** **Hopkins High School** **Minnetonka, MN**
- **2018 - 2022:** **Hamline University** **Saint Paul, MN**
 Double major Bachelor of Arts in Art History and Studio Art
 Double minor Digital Media Arts and Creative Writing
- **2020-2021:** Twice selected via formal proposal for and completed a 10-week paid summer collaborative undergraduate research contract in studio art and art history with Hamline University.
- Presented at the 2021 **National Conference for Undergraduate Research**
- Awarded **Hamline's Diversity Research Award** 2021
- Awarded **Henriette Diebold Memorial Art Prize** 2022
- **2018-2022:** **University Honors Program**
- **2019-Present:** **Omicron Delta Kappa Member**
- **2021-Present:** **Phi Beta Kappa Member**