

# **Katherine M. Ouellette**

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## **Summary of Goals and Achievements**

Goal-driven first-year college student with a passion to develop creative problem solving skills and achieve academic success. Team player and communicator pursuing experience to expand capabilities at school and at work. Strong work ethic with consistent employment since 2016. Dedicated philanthroper during high school career with leadership experience as club president in 2017-18. Currently working part-time on-campus.

## **Education**

**HONORS HIGH SCHOOL DIPLOMA | RIDGEFIELD HIGH SCHOOL | RIDGEFIELD, CT | JUNE 2018**

**B.A. | UNIVERSITY OF NEW HAMPSHIRE | DURHAM, NH | MAY 2022**

Looking to pursue challenging leadership opportunities on and off campus.

- Major: Sociology with first semester GPA 3.58

## **Leadership and Work Experience**

**LEAD BARISTA | OCTOBER 2016 – PRESENT**

Lead a team of employees in a high volume, fast-paced environment requiring focus and time management. Increasing responsibility, consistent high performance reviews and pay increases. Activities include:

- Customer Service (phone and face-to-face)
- Training and mentoring new staff
- Transaction processing, inventory control, procurement

**PRESIDENT OF ART & MEDIA CLUB | AUGUST 2017 – JUNE 2018**

- Mentored art students on art techniques, methods and composition
- Taught application of Adobe Photoshop to students
- Organized fundraisers and exhibits
- Volunteered at local galleries

## **Skills and Abilities**

- Collaboration and Teamwork
- Writing and Speaking
- Staff training and Mentoring
- Volunteerism (National Charity League) fulfilled all commitment requirements
- Cash management (end-of-day processing of daily profit)
- Visual Arts (expanding portfolio of artwork: Media/Digital, Drawing, Painting, Adobe Photoshop)

## **Recognitions**

- Scholastic Art and Writing Award (2018)
- President of Art and Media Club
- Treasurer (Executive Board) for National Charity League.
- Created video presentation selected to be shown to entire student body