

Ryan Jennings Jr.  
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Junior Business Administration major with a focus in accounting. Enrolled in Kutztown University's AACSB accredited Master of Business Administration (MBA) program, along with a minor in Spanish for Modern Business. Looking for a spring semester internship in the accounting field.

### Qualifications

- Proficient Microsoft Office skills
- Trained in interpersonal communication
- Efficient time management abilities

### Education

M.B.A Kutztown University of Pennsylvania May 2023

B.S.B.A Kutztown University of Pennsylvania May 2022

**Major: Business Administration (Accounting)**

**Minor: Spanish for Modern Business**

**GPA: 3.61**

150 credits to be completed by May 2023

Related courses: Financial Accounting, Managerial Accounting, Intermediate Accounting

Cost Accounting, Financial Management, Marketing, Data Management & Information Systems

### Work Experience

**Bookkeeper**, Eikon Professional Services Fort Washington, MD, January 2016-Present  
Oversee the company's financial data and compliance by maintaining accurate accounts payable and receivable books. Record daily financial entries, adjustments, monthly reconciliations and monthly financial reporting.

**Cable Assembler**, Blusa Defense Manufacturing Mount Laurel, NJ, March 2020-August 2020  
Managed department of electronics' inventory, analyzed cable schematics, assembled components, labeled wires, inspected final products, adhered to safety practices, and kept the working area clean.

**Crew Member**, Wendys Voorhees, NJ, January 2018-August 2019  
Played an integral role in the day-to-day operations at Wendys. Maintained a fast speed of service, resolved the questions and concerns of customers, and followed all safety and security procedures. Organized the receiving area for product delivery and the placement of inventory.

**Server**, Smash Burger Voorhees, NJ, May 2017-June 2017  
Counted inventory of products, merchandise, and supplies in stock. Reported discrepancies between physical counts and computer records. Also, provided exceptional customer service to the customers.

### Campus Involvement

Athlete, Varsity Football Team Kutztown University

Member, The National Society of Leadership and Success (NSLS) Kutztown University

Member, Accounting Club Kutztown University

Member, Finance Club Kutztown University

### Awards

Dean's List Kutztown University, Spring 2019-Spring 2020

Pennsylvania State Athletic Conference Scholar-Athlete Kutztown University, 2019-2020

PSAC East Football Champion Kutztown University, 2019