



# GRACE COSGROVE

STUDENT AT EMERSON COLLEGE



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www.linkedin.com/in/grace-cosgrove-2022



Sherman Oaks, CA

## PROFILE

I am a self-motivated rising sophomore at Emerson College. I have experience in customer service and am a friendly approachable person. I am a hardworking, passionate individual who is able to thrive in any environment. I am personable and eager to share my abilities. I play collegiate level soccer while maintaining and balancing a strenuous workload and a weekly job.

## SKILLS

- Team Leadership
- Enthusiastic
- Fast Learner
- Organization
- Adaptable
- Technology and social media savvy
- Attention to Detail

## REFERENCES

Mr. Nicholas Pezzillo  
Director of Athletic Comm.  
120 Boylston St, Boston, MA 02116  
(617) 824-8458  
nicholas\_pezzillo@emerson.edu

Mrs. Mayra Mejia  
Fridas Mexican Cuisine- Manager  
15301, Ventura Blvd, Sherman Oaks,  
CA 91403 (818) 501-9666  
mmejia@fridarestaurant.com

## EXPERIENCE

### HOSTESS • FRIDAS MEXICAN CUISINE • JUNE 2018- AUGUST 2018

- Greeted and welcomed guests
- Created personal dining experience by escorting patrons to tables
- Presented menus, answered questions, and offered information on menu items
- Made a friendly relationship with returning guests
- Stocked and reloaded to go area, take out menus, business cards, and candy
- Cleaned high chairs and menus
- Hourly bathroom check ups
- Bussed tables when needed

### ATHLETICS GAME OPERATIONS STAFF • EMERSON COLLEGE • JANUARY 2019- PRESENT

- Run and coordinate Emerson Athletic Games
- Setup and prepare court/ field for games
- Greeted and welcomes guests to sporting events
- Monitor fans and teams during games
- Work and manage scoreboard and clock
- Work sideline and distribute balls to teams
- Program distribution

## EDUCATION

### EMERSON COLLEGE • BOSTON, MA • EXPECTED GRADUATION MAY 2022

#### BACHELOR OF ARTS IN MEDIA ARTS PRODUCTION

- Finished first semester with a 3.4 GPA
- Starting player on the Emerson Women's Soccer Team
- Selected as a member of Student Athlete Advisory Council (SAAC) by coaches and fellow players
- Part of Creative Team and Design Team for student run magazine- Atlas Magazine

### NOTRE DAME HIGH SCHOOL • 2018 ALUMNI

- Graduated with an accumulative GPA of 3.65
- Cum Laude Honor Roll – 4 years
- Varsity Soccer – 4 years
- Member of Environmental Club, Support our Troops Club, Photo Club, and School Wide Television Program.