
QUALIFICATIONS

- Microsoft Office 2010 Certified Specialist.
- Excellent leadership Skills to help keep others on task and move forward in situations.
- Exceptional work ethic always doing the job right the first time.
- FEMA Certified for Multihazard Planning and Preparedness for Disasters for Childcare Providers

EDUCATION

- **SAIL High School- (2014-2018)**
High School Diploma
3.0-3.7 GPA –High Honor Roll Throughout High School
- **Tallahassee Community College- (2018-Present)**
Associates of Science Early Childhood Development, Education and Management
Associates of Arts
4.0 GPA

CERTIFICATES

- Microsoft Office 2010 Certified Specialist
- FEMA Multihazard Planning for Childcare
- FEMA Preparedness for Child Care Providers
- Seizure Training for School Personnel

VOLUNTEER AND LEADERSHIP

- **SAIL Student Government Association August 2014 – Present:**
 - Held many office positions
 - Community service
 - Planning events
- **SAIL Key Club August 2015 – Present**
 - Planning events
 - Learning leadership skill
 - Community service
 - Interpersonal relations
 - President for 2 years
- **SAIL Human Relations Club September 2014 – Present**
 - Vice president for 1 year
 - Community outreach programs
 - Assistance with events
- **SAIL National Honor Society January 2017 to Present-**
 - Member
 - Community service
 - Planning for event and fundraisers
- **Junior League of Tallahassee Teen Board-May 2016-May 2018**
 - Leadership Skills
 - Helped Plan Events to Help People In our Community
 - Public Speaking
 - Life Management Skills
- **Tallahassee Community College SGA August 2018-March 2019**
 - Senator at Large (August 2018-March 2019)
- **Tallahassee Community College Circle K International-August 2018-April 2019**
 - President (January 2019-April 2019)
 - Vice President (August 2018-December 2018)
- **The Big Event Tallahassee**
 - TCC Recruitment Coordinator (April 2019-Present)
- **Elementary School Volunteer- Astoria Park Elementary School-April 2022-Present**
- Full Time ESE Classroom Volunteer
- Girls on Run Volunteer Coach
- Girls on The Run Running Buddy