

Mason Oruru
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OBJECTIVE:

I am a motivated and adaptable candidate seeking a leadership position in the daily operations of a company or organization. With an extensive managerial background and communications skills, I bring the assets and experience necessary to a workplace tailored to my accumulated knowledge. I pledge to utilize my scholarship in delivering excellence with utmost productivity, and at a minimal cost. A team player who is dedicated to any contributory role it takes for the elevation of an establishment. My years of expertise and business acumen, along with my work adeptness, will be of enormous benefit. Finally, I am obligated to add and be part of a respectable working environment where I'll treat both my superiors and subordinates with fairness and respect. My main objective is to be able to contribute to the growth of academia in any administrative capacity.

EDUCATION:

- Doctor of Philosophy, History, Georgia State University 2024 - pending
- M.A., BA, Africana Studies Georgia State University 2018-2024
- Communication/Humanities North Carolina Central University 2009-2010

PROFESSIONAL EXPERIENCE:

Department Coordinator, Department of Africana Studies, Georgia State University 2022-2025

- Coordination of department activities, assisting faculty on projects, class scheduling assignment and community engagements.
- Involve in recruitment drives for students nationwide to the department.
- Monitoring and conducting examinations
- Work with faculty in identifying developmental projections for department.

Vehicle Exports/Book Publication – *Afrobeat Got Soul* 2015-2022

DIRECTOR of ENVIRONMENTAL SERVICES, (XANITOS), John Randolph Medical Center, Hopewell VA, 2011 – 2015

- Responsible for the development and implementation of daily operations.
- Assessment of departmental functions and programs; a committee member of various patient initiatives in the hospital.
- Making periodic reports on quality assessment activities to Hospital Administration.

- Able to forecast and interpret financial data and ensure that the department work within the budget.
- Responsible for fostering interdepartmental relations and integrate goals with other departments.

INDEPENDENT CONSULTANT (XANITOS), St. Mary's Medical Center, West Palm Beach FL, 2010-2011

- Responsible for the recruitment and training of new and existing staff as one of the start-up trainers for a newly acquired healthcare environmental service account.
- Instructed new employees on all aspects of the procedures and expectations of their employment.
- In-Serviced employees on Infection Control methods and Isolation room precaution procedures.
- Implemented Position Control, and instrumental in facilitating work schedules and the daily data of employee productive and non-productive hours.

ASSISTANT DIRECTOR, (COMPASS GROUP), 1,000 bed, Duke University Medical Center, Durham NC, 2007-2010

- Established and reviewed standards and work procedures for all employees, plan work schedules.
- Scheduled major work projects on calendar, organize and prioritize tasks to meet facility's needs.
- Plan, organized, direct, coordinate, and supervised functions and activities of the department.
- Controlled expenses within area of responsibility, and demonstrated good business acumen, which lead to meeting established goals and objectives.

OPERATIONS MANAGER, (COMPASS GROUP), 900 bed, Grady Memorial Hospital, Atlanta GA, 2001-2007

- Met requirements for high quality QA inspections performed daily and weekly.
- Supervised supervisors on training associates in proper terminal disposition of patient rooms.
- Responsible for the maintenance of equipment and the ordering of supplies.
- Developed calendar floor maintenance schedule.

ADDITIONAL SKILLS:

Working knowledge of Microsoft Word, Excel and Power Point. Entry level knowledge of Tableau. Maintenance certificate for floorcare and carpet restoration. Good multi-tasking skills, effective listener and motivating others is a pride and virtue.

HOBBIES AND INTERESTS:

Author, music aficionado, love to read. Very competitive in school athletics from primary school up to the University level. Leading scorer of the soccer team at Wichita State University in fall of 1981. I'm interested in the quest for economic empowerment and social justice. Annual contributor to various developmental initiatives, an example of which is for the upliftment of ASIKE (African Sisters or Information Knowledge and Empowerment).

References upon request