

# Julian West

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## Education

**New York Institute of Technology, New York, NY, January 2019 – May 2021 (Expected)**

Bachelor of Fine Arts in Digital Film and TV Production

- Achievements & Awards:
  - Admitted with a Presidential Scholarship
  - Presidential Honor List (for maintaining a GPA of 3.7 or higher): Spring 2018, Fall 2018, Spring 2019, Fall 2019

## Relevant Experience

**“Manhattan’s Voice” Podcast**

*Co-Host, Co-Producer, Editor; July 2019 – Present*

- Maintained a weekly schedule of recording, editing, and uploading episodes
- Managed and generated content for an accompanying Instagram account
- Networked and coordinated with guest speakers

**New York Film Academy – New York City**

*Technical Assistant (High School Student Summer Program); June 2019 – August 2019*

- Supervised student production crews on set
- Facilitated a safe and effective shooting environment
- Advised students on technical and creative matters including writing, directing, lighting, shooting, and editing
- Coordinated and maintained necessary program logistics, including airport pickups, graduation screenings, etc.
- Shot scenes in acting classes
- Assisted with set-up and breakdown of various types of equipment

**New York Institute of Technology – New York, NY**

*Office Assistant; October 2018 – May 2020*

- Constructed and organized spreadsheets for easy access to relocated student data
- Designed and implemented graphics for the Engineering office
- Assisted in running on-campus events

## Skills

- Proficient in Adobe Premiere Pro
- Working knowledge of Adobe Photoshop, After Effects, and Media Encoder
- Well-versed in Google and Microsoft Office Suites
- Previous videography work for NYIT