

Mastura Mowla

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154 Stanley Dr. Centereach, NY, 11720

EDUCATION

New York Institute of Technology, Old Westbury, New York

Bachelor of Arts & Science in Digital Film & Television Production

Expected Graduation May 2022

Relevant Coursework: Principles of Communication, Foundations of Inquiry, Foundations of Writing, Principles of Science, Television Production

Hillcrest High School, Jamaica, NY

September 2014- June 2018

Honors: National Honor Society

Clubs: Korean Culture Club, Japanese Club, NYU Women's Law Mentoring Program

Teams: NYC Mock Trial

ACHIEVEMENTS

Academic Honor Roll 2014 - 2017

National Honors Society 2017 - 2018

EXPERIENCE

New York Institute of Technology Office of Communications and Strategic Affairs

Student Worker

Old Westbury,

NY

November 2018 - Present

- Write news stories and profiles for [The Box](#), NYIT's news blog.
- Write copy for NYIT's social media channels.
- Take photographs for news stories on *The Box*.

Legal Hand

Office Assistant

Queens, NY

February 2018 - May 2018

- Provided free legal information, assistance and referrals to help people resolve issues that affect their life.
- Office assistant

COMMUNITY SERVICE

9/11 Memorial & Museum

New York, NY

July 2017 - August 2017

- Volunteered in museum store and at retail-information cart on the Memorial Plaza.

P.S 86 Literacy Program

Queens, NY

Queens, NY February 2015 - May 2015

- Aided children with their classwork and after school activities.

LEADERSHIP

Summer Youth Fair at Legal Hand Jamaica

Queens, NY

May 2018

- Organized a fair at the Legal Hand office which consisted of paid internships, volunteer programs, and other jobs over the summer. Helped students by creating the summer youth packet where they will be able to find a program to their liking.

New York University Women's Mentoring Program

New York, NY

October 2016 - May 2018

- Vice President of the program's Planning Committee.
- Built upon communication and time management skills with guidance of a mentor.

Korean Culture Club

Queens, NY

October 2016 - May 2018

- President of the Korean Culture Club
- Helped students prepare for Hillcrest High School's International Festival

SKILLS

Computer: Proficient in Adobe After Effects CS6, Microsoft Word and PowerPoint

Language: Fluent Bengali

