

# Charlotte A. Borland

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## PROFILE:

- A goal-oriented individual who is driven, hard-working, and persistent.
- Experienced in leadership roles and coordinating special events/fundraisers.
- Enjoys facing challenges and forming creative solutions.
- A member of the Honors Scholar Program, women's Track and Field program, and Timmy Global Health (DePauw Chapter) at DePauw University.
- Vice President of Fundraising for the Timmy Global Health (DePauw Chapter).

## EDUCATION:

- **B.A.:** DePauw University, Greencastle, IN May 2022
- **Diploma:** Huntington North High School, Huntington, IN June 2018  
GPA: 4.2/4.0

## TECHNICAL SKILLS:

- Experienced and proficient in Microsoft Office Suite.

## PROFESSIONAL EXPERIENCE:

### Intern

August 2017-December 2017

Huntington Downtown Dental, Huntington, IN

- Participated in a semester-long internship at a local dentist office.
- Shadowed dentist Dr. Matt Eckert and Dr. Hart as well as other positions in the office (e.g. dental assistant and dental hygienist).
- Assisted in the sterilization of tools by packaging specific tools and loading the autoclave.
- Prepared dental kits for various procedures.
- Assisted in procedures including tooth extractions, cavity fillings, denture molds, and dental cleanings.

### Intern

January 3-24, 2019

Greencastle Hometown Dental, Greencastle, IN

- Created a self-designed internship at Greencastle Hometown Dental during DePauw University's Winter Term (2019) under Dr. Richel Geisse.
- Completed approximately 110 hours of shadowing and internship.
- Worked in lab of the office; completed impressions, molds, and sterilization of tools.
- Able to assist in several procedures such as cavity fillings and braces check-ups.
- Assisted dental hygienists by completing PerioCharts.