

# Stephanie Whittmore

Tahlequah, OK

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918-931-5411

My goal is to seek a challenging assignment and responsibility, with an opportunity for growth and career advancement.

Authorized to work in the US for any employer

## Work Experience

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### **RN Case Manager**

Sooner Home Health Care - Muskogee, OK

March 2016 to Present

Visited patients in their homes and performed comprehensive examinations.

Performed phlebotomy, wound care, PICC line care as well as administered IV medications in the home.

Instructed patients, caretakers and the family on medication regimens, wound care and dietary restrictions.

Educated and instructed on PEG tube feedings as well as provided diabetes education.

Communicated effectively and efficiently with physicians/clinicians.

Proficient in Oasis Charting, Medicaid & Medicare Billing.

Intervened in medical emergency situations by notifying EMS, physicians, and family.

Coordinated home care services provided by home health aides and LPNs.

Served as a case manager for patients by developing care plans and collaborating with ancillary staff.

Worked independently and efficiently and prioritized tasks depending on individual needs.

### **RN Staff Nurse**

Northeastern Health System

May 2014 to March 2016

Admitted patients to floor and assisted in arranging emergency surgery and other services.

Conducted thorough health histories of patients.

Effectively and efficiently assessed patients' conditions and developed individual plan of care for patients.

Administered and controlled narcotics and other high risk medications.

Assisted physicians with examinations and procedures for pregnant and laboring women as well as newborns.

Prepared and monitored high risk IV medications.

Ensured accurate record of patient charts and medical treatment.

Demonstrated sensitivity to patient's comfort and privacy and expressed interest in their progress.

Implement care to antepartum, intrapartum, postpartum, and newborn patients and prepared for continuing care.

Received and reviewed preceding shift reports.

Provided health care instruction to patient and family members.

## **Scheduler**

Sooner Home Health

January 2009 to March 2013

Assessed patient scheduling needs and correlated with schedules of nursing staff.

Accurate input of patients health information into computer program.

Input nursing assessments into computer during transition period from paper to electronic records.

Communicated in a professional manner with physician's offices to ensure timely return of signed physician's orders.

Answered phones and transferred to appropriate personnel.

Ensured timely filing of patient documents and adherence to HIPPA guidelines.

## Education

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### **Bachelor's in Nursing**

Graceland University-Lamoni - Lamoni, IA

March 2018 to August 2019

### **Associate in Nursing**

Connors State College - Muskogee, OK

2011 to May 2014

### **NA in Mathematics**

Northeastern State University - Tahlequah, OK

August 2000 to May 2004

## Nursing Licenses

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### **RN**

Expires: February 2020

State: OK

## Skills

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Detail Oriented, Assessment, Phlebotomy, IV Therapy, Medication Administration

## Certifications

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### **CPR & First Aid**

March 2018 to March 2020

American Heart Association BLS

## Additional Information

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I am a highly motivated, creative and flexible Registered Nurse with nineteen months of experience working as an RN in an LDRP hospital unit, two years experience as RN Case Manager for Home Health Agency, and three years of other health care experience working as a scheduler and administrative assistant for home health agency. I have excellent computer, time management, and customer services skills. I work well with a team as well as on my own.