

Caylea Barone

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EDUCATION

COLGATE UNIVERSITY, Hamilton, NY May 2021
Bachelor of Arts, GPA 3.83

- Intended Majors: Environmental Studies and Art & Art History with Studio Emphasis

ARLINGTON HIGH SCHOOL, LaGrangeville, NY June 2017

- Graduated with Regents Diploma with Advanced Designation

MARIST COLLEGE, Poughkeepsie, NY May 2016

- Economics and Social Justice online course

WORK & INTERNSHIP EXPERIENCE

"A Day In The Life" Job Shadow Student January 2018

THE ROFFE GROUP, P.C., Albany, NY

- Worked with lawyer and president Andrew Roffe in professional setting and explored career options in advocacy law by studying a diverse clientele list of profit and not-for-profit companies and government entities to become exposed to clientele issues
- Attended political meetings with Senators Kevin Cayhill and George Amedore to lobby for client company and gain insight into the government processes that regulate professional company activities including legislative and administrative compliance subjects

Front Counter, Shift Leader, and Menu Designer June 2016-August 2017

ZOE'S ICE CREAM BARN, LaGrangeville, NY

- Decorated cakes, as well as served and waited on customers for ice cream and food, learning to balance and prioritize multiple tasks
- Hand designed, painted, and created menu, display boards, and outside infrastructure items year round to enhance restaurant environment
- Assisted in training of new employees and managing of shifts to ensure restaurant ran smoothly
- Delivered exceptional customer service to visitors under time-pressure and large crowds, ensuring a positive customer experience

Archival Program Intern January 2016

FDR PRESIDENTIAL LIBRARY & MUSEUM, Hyde Park, NY

- Worked with Education Specialist Jeffery Urbin to inventory the museum's educational items and artifacts in museum's collection, ensuring efficiency and organization of museum
- Completed historical research of FDR's handwritten letters and documents in archival library for museum visitor

COLGATE ACTIVITIES

Volunteer Fall 2017-Present

MADISON CRAFT CLUB, Hamilton, NY

- Collaborate and assist 4th and 5th grade students on various art projects through Madison Central School volunteer program, ultimately aiming to foster strong peer-mentor relationship

Musician Fall 2017-Present

UNIVERSITY ORCHESTRA, Hamilton, NY

- Rehearse weekly and perform standard orchestral repertoire with local professional musicians, in order to further develop musical skills in a large ensemble and support arts program of Colgate community

Member Fall 2017-Present

PRE-LAW SOCIETY, Hamilton, NY

- Develop professional networking skills in the community with Colgate alumni by attending monthly events hosted by the Pre-Law Society E-board

Staff Writer Fall 2017-Present

MAROON NEWS, Hamilton, NY

- Write articles weekly for the Arts & Features section of the school newspaper, further developing descriptive writing skills

Participant Fall 2017-December 2017

YES MEANS YES, Hamilton, NY

- Promoted and encouraged positive sexuality and acceptance on campus in weekly discussion based seminar

HONORS

- Dean's List with Distinction Fall 2017

SKILLS & INTERESTS

Computer: PowerPoint (proficient), InDesign (limited working proficiency)

Language: English, French (limited working proficiency)

Interests: Hiking, Sushi, Art Museums, Traveling, Jazz