

Emma Marie Arndt
emmaarndt_2020@depauw.edu
emmamarie2868@gmail.com
6243 Quail Creek Boulevard
Indianapolis, IN 46237
Cell: (317) 771-9680

Education:

Southport High School, Indianapolis, IN. Graduation: May 2016.
DePauw University, Greencastle, IN. Expected Graduation: May 2020

Professional Profile:

I have gained experience in a wide variety of subject areas and situations which has strengthened my abilities in creativity with problem-solving, complex thinking, and resiliency. In addition, I have balanced both employment and a heavy workload throughout high school and college while maintaining a good grade point average and excelling as a leader in my extracurricular activities.

Relevant Experience:

Honor Scholar Program: DePauw University 2016-present

- An interdisciplinary honors program involving discussion and writing-based seminars.

University of Florida Health: 2016

- Shadowed doctors in the clinic of the department of Orthopaedic Oncology and the department of Pediatric Orthopedic Surgery

National Honors Society: Southport High School 2014-2016

Indiana University Honors Program in a Foreign Language: 2015

- Traveled abroad to Viña del Mar, Chile to live with a host family and study the language and Chilean culture

Work Experience:

Alumni Development Office at DePauw University: 2016-present

- Gained experience working with spreadsheets, searching databases, and general office experience
- Worked collaboratively on projects with other interns
- Learned professional communication skills in regards to actual phone calls and email communication

Volunteer Services:

Riley Dance Marathon, President: Southport High School 2012-2016, DePauw University 2016-present.

- Participant 2012-2013: responsible for fundraising money to attend
- Morale Committee Member 2013-2015, 2016-2017: responsible for fundraising money and managing the crowd at the event

- **Morale Committee Director 2015-2016:** responsible for fundraising, recruitment of participants, entertainment throughout the event, and overseeing all elements in preparation of the event throughout the year
- **Morale Committee Team Captain 2017:** Assisting directors of the committee in group organization and ideas
- **President of DePauw Dance Marathon 2018:** Overseeing executive board of directors and their corresponding committees while communicating frequently with professionals from Riley Hospital for Children. Responsible for all final decisions about the event that will raise over \$100,000 for research at the hospital.

Robotics Program at the Crown Street Community Center

- An after-school program for elementary-aged children provided by the community center in Greencastle
- Kits and workbooks provided for children as volunteers work with them through construction of a functioning robot

Bilingual Learning Program: Southport High School 2015-2016

- Spent time weekly working with children who speak English as a second language on kindergarten-level grammar, vocabulary, and pronunciation.

March of Dimes: 2013-2015

- Volunteered for various activities involving the fundraising walks such as promotion for the event, and setting up and tearing down the event.