

Stephanie Burr

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Education

- Liberal Arts-Organizational Studies | Anticipated Spring 2020 | University of Iowa-Online
- Liberal Arts Degree (AA) | 2017 | Des Moines Area Community College
- Liberal Science Degree (AS) | 2017 | Des Moines Area Community College
- Dental Assisting Diploma | 2016 | Des Moines Area Community College

Skills

- Effective Leadership and Management
- Self-Management
- Teamwork
- Interpersonal Skills

Experience

Aquatics Lesson Coordinator / Trail Point Aquatics & Wellness Center / November 2018-Current

- Create curriculums, outlines, & rosters for private/group lessons
- Assist the Aquatics Director

Health & Wellness Communication Lead / Trail Point Aquatics & Wellness Center / October 2018-Current

- Assist with communications of the health and communications department
- Create the monthly newsletter
- Introduce new employees to the department

Youth Fitness Instructor / Trail Point Aquatics & Wellness Center / April 2018-Current

- Lead six different youth fitness classes
- Create curriculums, outlines, policies, and rosters for all our youth programs
- Interpersonal skills during interactions with customers and coworkers

Childcare Attendant/Front Desk / Trail Point Aquatics & Wellness Center / February 2017-Current

- Create accident reports to record an incident
- Check children into the system while monitoring numbers in the room
- Make certain all the kids are safe and having a great time
- Gained CPR/AED certification, mandatory reporter certification, and universal precautions certification

Leadership

- Career Leadership Academy at the University of Iowa, 2018
- Dental Assisting Vice President, Des Moines Area Community College, Ankeny, Iowa, 2015-2016
- Business Professionals of America, President of the Ankeny chapter, Ankeny High School, Ankeny, IA, 2014-2015

Honors & Awards

- 2017 Des Moines Area Community College Honor Roll
- 2015 Hawk Award for Leadership at Ankeny High School