MITCH KNAFO

WORK EXPERIENCE

Camelot For Children, Allentown, PA **Director** (2018-2019)

2013-Present

- Orchestrate the programming of over 200 volunteers and 80 campers in a community focused on providing recreational opportunities to children who are chronically ill or terminally ill children.
- Secure funding of \$88,750 to support the reestablishment of Junior Board which installs leadership qualities and nurtures professionalism in exceptional high school students
- Market and fundraise (budgetary design/management) towards a \$200,000 capital campaign for campus improvement
- Grew organization brand through strategic grassroots marketing campaign which included components such as targeted speaking engagements, segmented advertisements and volunteer activation programs.
- Secure funding and grants to support yearly operating budget of \$390,135. **Intern** (2017-2018)
- Solidified and expanded community partnerships to include 40 organizations that fund the yearly operating expenses of over \$350k.
- Trained new Executive Director and Assistant Director on updated service delivery methods to align with new brand guidelines

Muhlenberg College Office of Admissions, Allentown, PA 2018-2019 **Intern for Higher Education** (2019)

- Supported campus-wide accepted students' event that achieved highest attendance in school history and a 17% increase in deposits.
- Initiated data-analytics project that assessed the effectiveness of the tour guide program in influencing student deposits
- Demonstrated superior communication skills when interacting with prospective families by highlighting the benefits of Muhlenberg's programs, culture, and opportunities to attract students and encourage diversity on campus

Tour Guide & Tour Guide Executive Board (2018-Present)

- Oversee and train new tour guides to play a pivotal role in prospective families' decision to invest in four year undergraduate degree valued at approximately \$250,000.
- Demonstrate value of the College to prospective families by developing a quick rapport and targeting messages to fit their needs and interests.
- Selected to lead the Campus Delegate program which organizes day/overnight visitation for accepted students.

ENTREPRENEURIAL EXPERIENCE

Consultant, Muhlini's Pizza

2019

 Conducted focus groups and identified student need for campus pizza service. Presented partnership opportunity to dining services leadership and developed a product launching in fall 2019.

Founder, Berg Delivery Service

2019

 Conceptualized partnership between Sodexo and GrubHub Inc. to create a delivery service that operates on campus alongside Sodexo, our food provider.

Founder, Berg Promotions

- Founded company which customizes promotional items for student-run organizations, academic resources, and administrative offices on campus.
- Conducted a business plan and strategy, developed business model, and participated in all facets of the business development

EDUCATION

Muhlenberg College, Allentown, PA **B.A. in Political Science**, May 2020

- **GPA: 3.94,** Dean's List
- Pi Sigma Alpha (Political Science Honors Society)
- Academic Iudicial Board
- Senior Honors Thesis

Lehigh University, Bethlehem, PA **MSc in Management,** May 2021

ACADEMIC RESEARCH

Research Assistant with Dr. Michele Deegan, *Partners in Research for People* with Disabilities (2017-2018)

 Conducted focus groups to understand the challenges of people who have a disability and to create a more inclusive community accessible for all.

PA Political Science Association Discussion Leader, Annual Meeting (2019)

 Selected by political science faculty to lead discussions that explored analytical trends based on the relationship between economic inequality, intergenerational mobility, and political participation.

CAMPUS LEADERSHIP

Senior Class Campaign Committee Representative, Student Government Student Government Finance Committee Student Government Standards Committee

Student Leadership Advisory Board President, Inter-Fraternity Council Senior Representative, Cardinal Key Society

Co-Coordinator, Campus Delegate Program

Founder, Toys for a Cause Note Taker, Office of Disability Services Lecture & Forums Committee