

Amanda Paige Stewart

Psychiatric Technician



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STRENGTHS

Microsoft Office Suite
Confidentiality
Correspondence
Problem solving
De-Escalation
Crisis Management
Communication
Record Keeping
Customer Service
HIPAA

EDUCATION

KENNESAW STATE
UNIVERSITY
2017 - 2020
*Bachelor of Science
Psychology*

RADFORD UNIVERSITY
2020 – 2022
*Master of Science
Clinical Mental Health
Counseling*

CERTIFICATIONS & OTHER TRAINING

QMHP – A

Medication Technician

PCM Practitioner Level II

CPI Practitioner

Heartsaver First Aid CPR AED
(American Heart Association)



PROFILE

Empathetic, client focused Mental Health Technician with experience in many facets of the mental health field. Proficient in crisis management and de-escalation. Holds a Bachelor of Science in Psychology and working towards a Master's Degree in Clinical Mental Health Counseling. Maintains a positive attitude, dedicated work ethic, and strong attention to detail looking to expand experience in the mental health field.

EXPERIENCE

Psychiatric Technician

Carilion Clinic | November 2020 – Present

Maintains a safe and empathetic environment for patients during treatment. Provides personal care in a calm, caring, and clinically professional manner. Respects resident's dignity, privacy, and safety. Performs 1:1 care for at-risk or behavioral patients. De-escalates patients when necessary. Performs vital sign checks and EKG's when necessary. Charts progress notes, vital signs, and updates throughout the day.

Medication Tech/Team Lead

NeuroRestorative | March 2020 – November 2020

Administers resident medication in accordance to care procedures and maintains accurate records and proper medication storage. Assists residents with activities of daily living. Provides personal care in a calm, caring, and clinically professional manner. Respects resident's dignity, privacy, and safety. Performs 1:1 care for at-risk or behavioral residents. Performs physical and cognitive groups with residents. De-escalates residents when necessary. Acts as floor supervisor to ensure all residents are receiving proper care and all policies/procedures are being followed. Completes end of shift documentation and reports any changes to clinical management/nursing.

Benefits Client Support Specialist II

ADP | November 2018 – March 2020

Aids with topics related to ACA, benefits, talent, and compensation for HR practitioners in companies with 50 – 1000 employees. Provides support through inbound phone calls, scheduled appointments, and email. Manages Open Enrollment projects at year-end. Schedules appointments with clients through the Resolution Queue.