

EVA KATHARINE LANE
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Self-directed and motivated college student with strong work ethic and interpersonal skills seeking an internship in the field of law, publishing, communications, marketing or public relations.

EDUCATION

Lehigh University | Bethlehem, Pennsylvania
Cumulative GPA 3.75

Matriculation May 2021
B.A., English, B.A., History

Awards, Honors, and Recognition

Dean's List

- 2017, 2018, 2019

Work Experience

Fellow | Technology, Research & Communications (TRAC) Writing Program 2018 to 2019

- Paid Arts & Sciences College fellow for intra-college, interdisciplinary peer tutoring program as a paid fellow
- Promote learning through inquiry, dialogue and collaboration as in-class student and faculty resource
- Assist students with all phases of the writing process focusing on organizational and structural techniques
- Consult with faculty on assignment design, and help students research and implement educational technologies

Summer Researcher | English Department and Lehigh University Library Summer 2019

- Summer associate under Professor Edward Whitley leading research project on author Walt Whitman
- Identifying literary figures influenced by Whitman, developing thesis in support of research
- Evaluating Lehigh resources in support of project; assembling information for public display in library

Editor | Amaranth 2019

- Editor focused on content and layout design for undergraduate creative writing journal
- Reviewed submissions for publication

Secretary | Residential Housing Commission 2018

- Elected position working with student activities and clubs to organize and promote social and education events
- Attend Housing Commission meetings, and communicate directives and initiatives to 146 residents

Mountain Lakes High School | Mountain Lakes, New Jersey
Cumulative GPA 4.2

2017

OTHER WORK EXPERIENCE

Waitress | Paul's Family Diner, Mountain Lakes, New Jersey 2017, 2018

- Waitress for 40+ hour work weeks over summers and holidays; 12 to 15 hours a week during academic school year.
- Customer relations, time management, team work, collaboration

Counselor | Mountain Lakes Sailing Association, Mountain Lakes, New Jersey 2013, 2014, 2015, 2016

- Sailing instructor teaching children in a Learn-to-Sail Sunfish summer program
- Responsible for a range of ages, and varying sailing ability

SKILLS & INTERESTS

Experience in PowerPoint, Keynote, and Google Drive | Proficient in Spanish | Sailing, skiing, literature, hiking (Outward Bound 2016), art history, and music

- references available upon request -