

# Elira Mavraj

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## EDUCATION

### **Bachelor of Music in Music Education**

anticipated May 2022

Crane School of Music at SUNY Potsdam

Concentrations in Band, General Honors, Trumpet, and Special Music Education

Primary teachers: Dr. John Ellis and Dr. Brianne Borden

### **Advanced Regents High School Diploma**

June 2017

John Jay Senior High School | Hopewell Junction, NY

Advanced Distinction in Honors

Mastery in Math

Mastery in Science

## PROFESSIONAL TEACHING EXPERIENCE

### **Private Music Teacher**

June 2020 - Present

New York School of Music | Walden, NY

- Formulated and implemented effective lesson plans focusing on principles of music, musicianship, music theory, and music history
- Mentored individual students effectively by taking a creative approach
- Optimized learning process through research and development of innovative learning methods

### **Ukulele Class Teacher**

June 2019 – July 2019

Crane Youth Music | Potsdam, NY

- Taught the Ukulele Class Elective to students aged 12-17 for a week using various teaching strategies
- Identified teaching methods that would meet the needs of various students
- Connected learning material with students interests to increase participation and student involvement

### **Music Theory and Aural Skills Tutor**

September 2018 - Present

SUNY Potsdam Student Success Center | Potsdam, NY

- Created effective tutoring sessions by working closely with students to ascertain goals and expectations

- Built student self-confidence by working through stages of music theory concepts and using positive reinforcement techniques
- Determined student's unique needs and identified the best methods to address each student needs

## RELEVANT WORK EXPERIENCES

### Substitute Teacher

January 2020 - Present

Various Schools in St. Lawrence County, NY

- Substitute taught in many schools in St. Lawrence County such as Heuvelton CSD, St. Lawrence CSD, Norwood-Norfolk CSD, and more
- Facilitated classroom instruction in place of regular instructor
- Recognized and addressed behavioral issues with students and administration

### Midi Lab Monitor

February 2019 - Present

Crane School of Music Midi-Lab | Potsdam, NY

- Maintained composure and patience in the face of difficult technical situations, applying de-escalation techniques and positive support
- Assisted faculty and students using general and musical computer software
- Conducted regular maintenance on computers

### Student Ambassador

SUNY Potsdam Admissions Office | Potsdam, NY

May 2017 – June 2019

- Directed daily tours of the campus for prospective students and families
- Answered questions, pointed out overlooked features, and offered further details about special exhibits so that visitors would be knowledgeable
- Obtained and filed records such as transcripts and scores

## LEADERSHIP POSITIONS

### Secretary-Treasurer

May 2021 – May 2022

State Collegiate Chapter of the New York State School Music Association/National Association for Music Education (NYSSMA/NAfME)

- Organize the evaluation process of collegiate conference session proposals and report findings to NAfME-Collegiate state advisor
- Request the distribution of money as necessary for various activities from the NYSSMA Executive Director
- Schedule meetings that include immediate board members
- Take and report minutes for all official meetings
- Update process for registering/renewing c-NAfME/NYSSMA membership in newsletters and make sure that collegiate incoming and returning members are aware of changes in registration fees
- Ensure that minutes are circulated to all collegiate chapter advisors, the President and President-Elect of the NUSMA Executive Council and posted on the NAfME-Collegiate/Collegiate NYSSMA website

**Student Representative**

May 2021 – June 2021

SUNY Potsdam National Title IX Coordinator Search Committee

- Provide student input on job description prior to search beginning
- Review incoming applications, rank top five candidates, and conduct phone interview with top five candidates
- Recommend top two candidates for campus interviews
- Ensure all students voices are heard while bringing ideas and concerns to interviews

**Music Theory, History, and Composition Representative**

August 2019 – December 2019

Crane Student Association

- Served as a liaison between the students and music theory, history, and composition professors
- Submitted funding requests for guest lecturers

**Student Representative**

August 2018 – Present

SUNY Potsdam Honors Council

- Contribute to decisions concerning proposed honors courses
- Aid in organizing events including the annual honors ceremony and other open honors events

**Secretary**

August 2018 – May 2019

National Association for Music Education, Crane Collegiate Chapter

- Coordinate communication between E-Board and membership
- Take detailed minutes at E-Board and Chapter meetings while making those meetings are accessible to the membership
- Ensure that chapter documents are up-to-date and synchronized across all platforms, including the member directory and e-mail list
- Serve as primary correspondent for incoming and outgoing e-mail communication
- Ensure that all members are aware of organization events and plans through e-mail communication

**CERTIFICATIONS AND BADGES****Mental Health Advocacy Badge**

January 2021

- Trained on Awareness, Advocacy, and Assistance (AAA) and Question, Persuade, and Refer (QPR)
- Received education on common mental health disorders, referral resources, and evidence-based intervention strategies to assist those in need

**Mental Health First Aid Certification**

November 2018 – November 2021

National Council for Behavioral Health

- Learn how to assist someone experiencing a mental health or substance use-related crisis
- Identify risk factors and warning signs for mental health and addiction concerns
- Identify how to help someone in both crisis and non-crisis situations

## CONFERENCES

<b>Music, Sound, and Trauma: Interdisciplinary Perspectives</b> Conference attendee	February 2021
<b>International Trumpet Guild</b> Stage crew worker; conference attendee	May 2020, June 2021
<b>Society for Music Theory Annual Conference</b> Conference attendee	November 2019, 2020
<b>NYS School Music Association (NYSSMA) Winter Conference</b> Stage crew worker; conference attendee	December 2018, 2019
<b>Young Women in Leadership</b> Conference attendee	November 2017

## SCHOLARSHIPS

Magill Shipman '49 Teachers Scholarship	Fall 2017 – Fall 2021
Presidential Scholar Award	Fall 2017 – Fall 2021
Donald L. Lockwood Memorial Scholarship	June 2017
Delta Kappa Gamma Women Pursuing Education Scholarship	May 2017
Paula Marr Memorial Scholarship	May 2017
Wappingers Ladies Auxiliary Hearts that Help Scholarship	May 2017

## HONORS & AWARDS

SUNY Potsdam Presidents List	Fall 2017 – Present
Patrick S. Gilmore Band Award	June 2017
Exemplary Character and Leadership Award	May 2017
National Honor Society	May 2017
Girl Scout Gold Award	April 2017
Italian Honor Society	September 2014 – June 2017

## PROFESSIONAL AND FRATERNAL AFFILIATIONS

International Trumpet Guild (ITG)  
Music Theory Society of New York State (MTSNYS)  
National Association for Music Education (NAfME)  
New York State Band Directors Association (NYSBDA)  
New York State School Music Association (NYSSMA)  
Professional Musicians of Orange County  
Sigma Alpha Iota (SAI)  
Society for Music Theory (SMT)

## PROFESSIONAL REFERENCES

Dr. Brianne Borden, Visiting Assistant Professor of Trumpet  
Crane School of Music at SUNY Potsdam  
Email: bordenbl@potsdam.edu

Dr. John Ellis, Retired Professor of Trumpet  
Crane School of Music at SUNY Potsdam  
Email: bach1c@mac.com

Dr. Tim Sullivan, Professor and Department Chair of Music Theory, History, and Composition  
Crane School of Music at SUNY Potsdam  
Email: sullivantr@potsdam.edu