JENNA WILEY



PROFILE

Highly motivated and organized individual with a strong interest in Music Business, particularly publishing and entertainment law. Able to communicate effectively, build strong and genuine relationships, and work well as a team or individual. Knowledgeable in technology including Apple and Windows platforms and eager to learn more.



EDUCATION

Bachelor of Business Administration, Music Business | Belmont Univ. (Dean's List / 3.7 GPA)



EXPERIENCE

King Pen Publishing | Intern, Publisher Assistant

(Aug 2019 – Present)

Assistant to Kelly King, improved approach to song rating and organization, aided in pitching songs, scheduled and organized co-write opportunities, managed songwriters' calendars, maintained and organized catalog.

Triple 8 Management | Intern, Manager Assistant

(Jan – May 2019)

Assistant for Drew Holcomb photoshoot; assists in marketing, tour preparation, merchandise organization, setlist entry and tracking for performance royalties.

Belmont University | Service Corps

(Aug 2017 – Aug 2019)

CMT Artist of the Year, ACM Honors, Tin Pan South, Taylor Swift Merchandise Sales, CMT Crossroads.

Belmont University | Fitness and Recreation

(Aug 2017 – Aug 2019)

Promoted to Student Leader of Communication and Staff Relations

Selected acting Building Supervisor; Interview, hire and oversee assistants team members; brand management collaboration.

Multiple Recognitions: Outstanding Customer Service, Community & Stewardship



RELEVANT COURSEWORK

- Survey of Music Business
- Survey of Recording Technology
- Music Publishing

- Entertainment Law and Licensing
- Business and Copyright Law

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AWARDS AND SCHOLARSHIPS

- Don Gant Endowed Scholarship (2018- 2019)
- Brad Paisley Endowed Scholarship (2019-2020)
- Academic Merit Scholarship (2017-2020)