April 30, 2020 Ms. Janice Teeter NAME OF ORGANIZATION ORGANIZATION'S ADDRESS CITY, STATE, ZIP CODE

Dear Robert Packer Hiring Staff,

With the utmost enthusiasm, I would like to express my interest in the Registered Nurse - FT Days/Rotate LDRP position at Robert Packer Hospital. My interest in becoming an RN in the LDRP Unit began during my Junior Year OB Clinical Rotation at Robert Packer Hospital. I believe that my passion for everything that Labor and Delivery entails, great communication and organizational skills, and flexibility for working hours makes me an ideal candidate to join the LDRP Unit Staff at Robert Packer Hospital.

I am a recent nursing student graduate at Elmira College who just passed my NCLEX becoming an official licensed registered nurse. Through my schooling I was able to learn many incredible skills throughout different clinical rotations including MedSurg, ICU, and OB by completing tasks including obtaining vital signs, helping the nurses with anything they needed, IV administration, foley insertions, NG tube insertions, assisting with feeding, hygiene, positioning, and range of motion exercises. I have also had the opportunity to become very comfortable with newborns and infants through volunteering in my church nursery for almost 2 years where I had to communicate with parents on needs kids may have while their parents are in service and show trustworthiness and competence in feeding, changing diapers, rocking their children to sleep, and caring for their children while they were away.

I am extremely enthusiastic about learning new skills and I believe I could contribute to your patient care objectives. Although I have not been a nurse for very long I feel that my hard work ethic, ability to learn quickly, and kind, compassionate, and teamwork oriented personality make me a great candidate for this position.

Please find my resume attached below to look at as well as my references. I look forward to contributing my skills and experiences to the Registered Nurse - FT Days/Rotate LDRP position at Robert Packer Hospital and hope to have the opportunity to speak with you further about how I can be an asset to your team.

Sincerely, Janice Teeter

References

Name, Elmira College Nursing Professor Email Phone Number

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