

NOOR SMADI

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Education:

Georgia State University, Atlanta, GA

Bachelors candidate from the College of Arts and Sciences, GPA: 4.13, Expected graduation: May 2021

American School of Doha, Doha, Qatar

High School Diploma, June 2017, GPA: 3.8

Work Experience:

Georgia State Capitol, Atlanta, GA

Legislative Aide, January 2018 - May 2018

- Analyze and understand the local and national implications of proposed legislation.
- Represent their government at local, national, and international meetings and conferences.
- Attend receptions, dinners, and conferences to meet people, exchange views and information, and develop working relationships.
- Develop expertise in subject matters related to committee assignments.

Georgia State University Library, Atlanta, GA

Student Assistant, August 2017 - December 2017

- Provide assistance to librarians in the maintenance of collections of books, periodicals, magazines, newspapers, and audiovisual and other materials.
- Sort books, publications, and other items according to established procedure and return them to shelves, files, or other designated storage areas.

Hamad Medical Corporation, Doha, Qatar

Student Volunteer, June 2016 - August 2016

- Communicate with patients to ascertain feelings or need for assistance or social and emotional support.
- Document or otherwise report observations of patient behavior, complaints, or physical symptoms to nurses.
- Provide physical support to assist patients to perform daily living activities, such as getting out of bed, bathing, dressing, using the toilet, standing, walking, or exercising.

Za'atari Refugee Camp, Amman, Jordan

Teacher Assistant, February 2015 - March 2015

- Tutor and assist children individually or in small groups to help them master assignments and to reinforce learning concepts presented by teachers.
- Organize and supervise recreational activities to promote physical, mental, and social development.

Additional Skills:

- Foreign languages (Arabic and French)
- Microsoft Office, Word, Excel, and PowerPoint
- Adaptivity and patience
- Communication

Workshops:

- UMR Marketing Director (September 2017- Current)
- Northwestern University workshop in PR and Management (May 2016)
- Weill Cornell Medical College Summer Program (June - July 2015)

Awards and Honors:

- President's Award for high school honors graduates (June 2017)
- Certificate of Achievement from Northwestern University - PR and Management Workshop (May 2016)
- Certificate of Participation in Qatar Leadership Conference (October 2016)
- Best Presentation Award from Weill Cornell medical College - Medical Explorer Program (July 2015)