

LATASHA RANKINE

Tucker, GA

(770) 295-9850 ~ lrnkine@bellsouth.net

CAREER PROFILE

Enthusiastic education professional with eight years of experience in stimulating the minds of students. Use compassion when communicating to students and parents. Known for developing teaching methods and managing educational growth by developing individual sessions and assessments to help student persevere and reach their highest potential. Skilled in Microsoft Word, Publisher, PowerPoint, Excel and Outlook.

EDUCATION

Georgia State University – Atlanta, Ga

**Attending to receive Bachelor of Science in Middle Level Education and
Minor in Urban Education**

Georgia Piedmont Technical College – Clarkston, GA

Associate of Applied Science in Early Childhood Care Education

Certificates earned: Early Childhood and Education Basics; Child Development Specialist;
Early Childhood Education Child Development Associate (I)

Certifications earned: GACE Paraprofessional for Regular and Special Education; CPR; First Aid
GOAL (Georgia Occupational Award of Leadership) Finalist

Awarded Presidents and Dean List Honors at Georgia Piedmont Technical College
Awarded Presidents and Dean List Honors at Georgia State University

EMPLOYMENT HISTORY

S.T.E.P. Academics, Inc. – Tucker, GA Standardized Testing Tutor 01/2012 – Present

- Provide private instruction to individual or small groups of students to improve academic performance, improve occupational skills, or prepare for academic or occupational tests
- Administer, proctor, or score academic or diagnostic assessments
- Assess students' progress throughout tutoring sessions
- Teach students study skills, note-taking skills, and test-taking strategies
- Provide feedback to students using positive reinforcement techniques to encourage, motivate, or build confidence in students
- Organize tutoring environment to promote productivity and learning
- Participate in training and development sessions to improve tutoring practices or learn new tutoring techniques
- Prepare students for Georgia's standardized CRCT in Math and Science

S.T.E.P. Academics, Inc. – Tucker, GA Rebound Program Tutor 06/2015 – Present

- Assist Lead Math Teacher in tutoring students
- Travel to DeKalb County Juvenile Court to meet with students to conduct tutoring sessions
- Prepare students for Georgia's standardized CRCT in Math and Science
- Organize tutoring environment to promote productivity and learning
- Research or recommend textbooks, software, equipment, or other learning materials to complement tutoring