
Melissa Paniagua

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CAREER OBJECTIVE

Adaptable and reliable Finance major attending State University of New York at New Paltz. Frequently referred to as a goal-oriented and multi-faceted student leader.

EDUCATION

STATE UNIVERSITY OF NEW YORK AT NEW PALTZ, New Paltz, NY

Class of 2021

Finance Major with a Double Minor in Law and Politics as well as Black Studies

GPA: 3.42

Awards & Honors: Dean's List for entire undergraduate career.

PRESENT EXTRACURRICULAR ACTIVITIES

- *President of the Latin American Student Union*
- *Vice President of the Business Association for Students of Color*
- *Treasurer of the Afro-Latinx Leaders of the Future*
- *Student Senator for the Student Association*
- *Mentor for the Scholar's Mentorship Program*
- *Member of the Budget and Finance Committee*

PROFESSIONAL EXPERIENCE

ACADEMIC COMPUTING, New York, NY

Computer Proctor

Sep 2017 - Present

- Supervise the daily performances of computer and printer systems.
- Install programs, such as Adobe Creative Cloud, and perform repairs to computer systems and printer equipment.
- Answer student inquiries regarding computer software or printing operation to resolve problems.

SADIE NASH LEADERSHIP PROJECT, New York, NY

Summer Dean

Jul 2019 - Aug 2019

- Mentored a group of 8-10 high school students.
- Served as a teaching assistant in various interdisciplinary courses, such as Power, Identity and Privilege.
- Developed and facilitated various social justice workshops to promote an equitable learning atmosphere.

WENDY'S, New York, NY

Cashier

May 2018 - Aug 2019

- Received payment by cash, check, credit cards, or vouchers.
- Assisted customers by providing information and resolving their complaints.
- Issued receipts, refunds, credits, or change based on customers' different situations.

ADDITIONAL SKILLS

- Fluent in Spanish (speaking, writing, and reading)
- Knowledge of Microsoft Office and Google Drive
- Social Justice Based-Learning
- Strong Facilitation Skills

CERTIFICATIONS

- Licensed Mental Health Counselor
- First Aid