

Chloë Hood Knopf

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EDUCATION

Roger Williams University (RWU), Bristol, Rhode Island December 2019
Bachelor of Arts in English Literature GPA: **3.956**

Double Major in French

- Dean's List, Fall 2016-Present

Study Abroad:

Council on International Education Exchange (CIEE) & Université de Paris III Fall 2018

- Recipient of the RWU "Bridging the World" Study Abroad Scholarship 2017-2018
- Worked, studied and traveled while in Paris, France, gaining experience in the French language and culture as well as a global perspective Fall 2018

PROFESSIONAL EXPERIENCE

Connecticut Virtuosi Chamber Orchestra (based in New Britain, CT) Summer 2018

Grant Writing Assistant Intern

- Edited grant proposals and a final grant report with supervisors
- Reached out to foundations and interacted with their staff

WORK EXPERIENCE

Private English tutor, Paris, France Fall 2018

- Taught English to six children between the ages of 11 and 16
- Helped with homework and test preparation in the case of the oldest student

Lavender Ink/Diálogos Books, Simsbury, CT Summer-Fall 2019

Publishing Intern

- Copy-edited new manuscripts, including some translated from French to English
- Reached out to literary publications for potential reviews of a new release

COLLEGIATE INVOLVEMENT

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- Member of Colleges Against Cancer 2016-2018
--Helped with fundraisers
 - Member of the Sustainability Club Spring 2019
--Helped to organize the club's spring beach cleanup

HONORS

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- Winner of the Dr. James Tackach Award for Scholarship and Service Spring 2019
 - Member of the Phi Delta Phi National French Honor Society Fall 2019
 - Member of the Sigma Tau Delta International English Honor Society Fall 2019
 - Graduated *Summa cum laude* from RWU Fall 2019

COMMUNITY SERVICE

Avon Health Center, Avon, CT 2012-Present

- Volunteer companion to an elderly resident of Avon Health Center, CT, for regular visits
- Talk with the resident, read to her, and accompany her to various group activities

SKILLS

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- Proficiency in Microsoft Word, Excel, and PowerPoint, as well as Google Docs, Google Sheets, Google Slides, and Google Forms
 - Experience in Social Media: Facebook, Instagram, LinkedIn, Twitter, and YouTube