

# David R. Burns

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## OBJECTIVE

Seeking a position in which I can utilize my skills and knowledge to the benefit of others and for the good of my community.

## EDUCATION

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*Castleton University – Castleton, VT*      *Psychology, Statistics Minor, Biology Minor*: September 2016 - Present | G.P.A. 3.85  
*Green Mountain College – Poultney, VT*      *B.S. Biology, Psychology minor*: January 2016 | G.P.A. 3.84  
*Massachusetts Bay Community College – Wellesley, MA*      *Biotechnology*: September 2013 - December 2015 | G.P.A. 3.96

## RELEVANT COURSES

- Applied Behavior Analysis      - Abnormal Psychology      - Biopsychology      - Child/Adolescent Development  
- Criminal Behavior      - Ethics      - Intro to Sociology      - Intro to Psychology  
- Lifespan Psychology      - Psychology and Law      - Research Methods I/II      - Statistics I/II

## RESEARCH AND SOFTWARE SKILLS

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- APA formatting      - Basic Computer Proficiency      - Behavioral Research      - Database Research  
- Document Formatting      - Data Entry/Interpretation      - Excel Spreadsheets/Formulas      - Experimental Design  
- MS Office Suite      - PowerPoint Presentations      - R Coding and Data Analysis      - SPSS Statistical Analysis

## RECENT WORK EXPERIENCE

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*Rutland Regional Medical Center – Rutland, VT*      August 2017 – Present  
*Security Officer* – Maintain presence in hospital units to promote patient safety and security. Initiate emergency codes according to protocol and act as liaison to city police department when applicable. Communicate via Outlook, log events via MS Access. Manage angry or violent patients or visitors. Secure perimeter and doors during evening shifts. Report all shift incidents to Chief.  
*Rutland Regional Medical Center – Rutland, VT*      December 2016 – August 2017  
*Nutrition Technician* – Ensure patients are ordering and receiving food that is compliant with their dietary order issued by provider. Navigate patient information databases to learn diet orders. Stock hospital units with snacks, take patient orders, and serve as the mediator between kitchen, patient, and dietician.  
*Noteworthy Experiences Music Studio – Sudbury, MA*      December 2014 – January 2015  
*Guitar Instructor* – Teach students guitar method, theory, and performance. Design specialized curriculums for all students. Maintain professional demeanor, timely diligence, and cultivate a comfortable environment to foster learning and confidence.  
*Sudbury Parks and Recreation – Sudbury, MA*      January 2014 – January 2015  
*Program Staff* – Supervise attendees at events, travel with groups and supervise on field trips, help set up and clean during teen center events. Maintain fun and engaging attitude, coach adolescents who are misbehaving, immediately report any incidents to superiors.

## VOLUNTEER EXPERIENCE

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*Stone Valley Arts Organization – Poultney, Vermont*      October 2017 - Present  
*Director* - Attend monthly meetings to discuss and vote on budgets, marketing, programming, grounds management; provide input on grants, design questionnaires/interpret data, present and discuss ideas for new programs, projects, and market research.  
*Rutland Regional Medical Center – Rutland, VT*      April 2017 – September 2017  
*Classical guitarist* – Perform in 5<sup>th</sup> floor dayroom or in main corridor for 1-2 hours at a time during lunch hour.  
*Stone Valley Community Art Center – Poultney, VT*      October 2016 – Present  
*House Guitar player & Gallery Sitter* – Perform music at SVA center in Poultney during gallery openings, and watch the building during open galleries and close facility after exhibit.

## TECHNICAL & PRACTICAL SKILLS

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- Excellent interpersonal/communication skills, and strong ability to learn new material  
- Strong ability to work independently as well as perform efficiently as part of a group  
- Ability to teach, convey, and interpret information effectively  
- Proficiency with SPSS, Microsoft Word, Excel, and Power Point

## ACCOMPLISHMENTS

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Crisis Prevention and Intervention Certified (2017, #NCODB56A), CPR/AED Certified (2015), Phi Theta Kappa Honors Society Member (#2822918), Psi Beta Honors Society, SCUBA Certified (#14060L7722), M-STEM Scholar (NSF Grant, 2014), Two-Time 4.0 Scholarship Recipient, Elected Vice President of Internal Affairs (Student Government, MBCC, 2013)

REFERENCES AVAILABLE UPON REQUEST