

JOHN LEONARD GRESHAM

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OBJECTIVE

Motivated Criminal Justice major with hands-on experience in case management, youth advocacy, and educational support. Seeking to leverage assessment, intervention-planning, and collaboration skills in a social-services or public-administration role that promotes community safety, supports at-risk populations, and fosters equitable outcomes.

EDUCATION

Georgia State University – Andrew Young School of Policy Studies, Atlanta, GA
Bachelor of Science in Criminal Justice, Concentration: Crime & Justice — May 2026

- *President's List Fall 2025*
- *Dean's List Spring 2025*
- *Dean's List Fall 2025*

Georgia State University – Perimeter College, Atlanta, GA
Associate of Science, Criminal Justice — May 2024

PROFESSIONAL EXPERIENCE

Hawque Protection Group, Atlanta, GA — Concierge Security Specialist

May 2025 – Present

- Serve as the primary point of contact for residents, guests, and vendors in a luxury condominium environment, ensuring a professional and welcoming concierge experience.
- Manage access control operations, verify credentials, and maintain detailed incident and visitor logs to ensure building safety and accountability.

- Coordinate with property management and law enforcement when necessary to resolve security or safety issues promptly and professionally.
- Conduct routine patrols of the facility, parking garage, and lobby while monitoring surveillance systems for unauthorized access or safety hazards.
- Uphold a “white glove” standard of service through clear communication, discretion, and professionalism while maintaining the property’s reputation for excellence.

Hands On Atlanta, Atlanta, GA — Teacher Assistant
August 2024 – May 2025

- Crafted and implemented individualized support plans for ~11 underserved students, raising overall class aptitude by **3 %** across the school year.
- Tracked academic, attendance, and behavioral data to flag early-intervention needs.
- Collaborated with educators and program coordinators to design enrichment activities.
- Maintained confidential case files and practiced trauma-informed approaches.

Publix Supermarket’s – Meat Clerk
May 2023 – August 2024

Krystal, Atlanta, GA – Assistant General Manager
August 2021 – May 2023

Taco Bell, Atlanta, GA – Assistant General Manager
August 2019 – August 2021

Arby's, Atlanta, GA – Shift Manager
August 2017 – August 2018

Georgia Department of Juvenile Justice, Atlanta, GA — Juvenile Correctional Officer; Field Training Officer
June 2015 – August 2017

- Supported staff with caseload management for at-risk youth and observed correctional procedures.
- Documented progress notes, prepared court documents, and facilitated life-skills workshops.
- Improved insight into systemic challenges and the importance of rehabilitation-focused policy.

SKILLS

- Case Management & Documentation | 3 years
 - Client and community engagement | 3 years
 - Community Outreach & Youth Advocacy | 3 years
 - Conflict Resolution & De-escalation | 6 years
 - Written & Oral Communication | 4 years
 - Trauma-Informed Practice Awareness
 - Data & Administration | 3 years
 - Program coordination | 2 years
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CERTIFICATIONS & TRAINING

- CPR & First Aid (American Red Cross) Expires |2027
 - Mandated Reporter, State of Georgia, Child abuse and neglect | 2025
 - Mandated Reporters: Critical Links in Protecting Children in Georgia | 2025
 - P5 - Preventing Problems by Promoting Positive Practices | 2025
 - Problem-Oriented Policing: The SARA Model | 2025
 - Expert Insights: Testifying in Court as a Drug Recognition Expert | 2025
 - Ethical Decision Making: Policing with Principled Insight | 2025
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VOLUNTEER EXPERIENCE

Lost-n-Found Youth, Atlanta, GA, Local LGBTQ+ Youth Organization

May 2025– Present

- Mentor LGBTQ+ identifying youth and help guide them from homelessness into care, while also assisting with education, financial literacy, mental health, and
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