

# Kayla McCormick

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## Education

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Samford University, Birmingham, AL, May 2020

Bachelor of Science, Biology

Bioinformatics minor

Spanish minor

Overall GPA: 3.2

## Relevant Experience

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**Delta Delta Delta**, Samford University, Birmingham, AL

November 2016 - November 2017

*Vice President of Community Relations*

- Held a position on the executive board to help facilitate the establishment of our chapter in the founding year
- Lead committee meetings and mediated discussions in which the philanthropic, public relations, and social needs of the chapter were addressed and planned
- Created and followed, with the aid of the committee, a public relations schedule for social media posts, chapter t-shirts, and event fliers.
- Planned two major philanthropic events and other minor efforts raising over \$22,000
- Coordinated service events with off campus organizations
- Facilitated, through committee delegation, the planning and follow through of all chapter social events from tailgating, to family/parent weekends, to semi/formals

November 2016 - November 2017

*Panhellenic Delegate*

- Attended bi-weekly meetings where I represented my chapter
- Communicated with the other chapters of upcoming events for my chapter
- Reported back to my chapter any events hosted by other chapters and reported to the executive board any business that needed to be addressed

Spring of 2017 and 2018

*Step Show Director*

- Scheduled practices taking all participants schedules into consideration
- Collaborated with Delta Sigma Theta members for choreography
- Lead each practice, taught the choreography, and worked with girls with varying levels of experience to prepare for the performance

**Associated Student Body (student government)**, Maranatha High School, San Diego, CA

Fall 2015 - Spring 2016

*Director Of Events*

- Held a position on the executive board to aid in the overall function of the student government
- Facilitated the planning, preparation, and execution of all events for the student body through committee delegation
- Completed all event paperwork and communicated with all vendors and facilities
- Organized and lead committee meetings
- Advised class representatives on how to best to bond their classes

Spring 2013 - Spring 2015

*Secretary*

- Recorded all meeting minutes for the executive board meetings and the member meetings
- Was in charge of all major communications to the organization body
- Inventoried and organized all resources
- Completed any miscellaneous tasks that were needed

**Samford Undergraduate Research**, Samford University, Birmingham, AL

Summer 2018

*ASPIRE Independent Research Intern*

- Executed multiple procedures independently with occasional guidance from my professor
- Collaborated with my professor to problem solve
- Balanced three projects during the time period and was able to see two through to completion

Spring of 2018 to Present.

*Lab assistant*

- Learned general lab procedures and methodologies
- Tracked and organized progress of projects in a notebook
- Helped maintain stock of needed laboratory supplies
- Made and followed my own schedule to allow for best overall time management (about 3 hours/week)