

Mika Obrecht
4830 Mason rd
Howell, MI, 48843
1(517) 518-4937
mikaobrecht@att.net

Education

Alma College — Alma, MI
Bachelor of Arts, Anticipated 2018
Major: Marketing

Employment

Alma College — Alma, MI September 2016 — Present
Law Tutor

- Create worksheets and practice questions to assist with test comprehension
- Teach law concepts in a variety of ways
- Hold group and one-on-one study sessions

Work Health — East Lansing, MI April 2017 — January 2018
Temporary Physical Therapy Technician

- Help patients with physical therapy exercises
- Connect patients to electrical stimulation therapy machines
- Help with billing, filing paperwork, checking patients in and out, and scheduling appointments
- Clean clinic and machines and perform general upkeep to help the therapists

Gratiot County Conservation District — Ithaca, MI February 2017 — April 2017
Administrative Assistant

- Filed paperwork, organized the office, helped with Quickbooks invoices
 - Helped with the annual tree sale fundraiser where we sold over 1,000 trees
-

Service and Volunteerism

Always Hope Animal Rescue — Howell, MI March 2012 — Present

- Served as a Foster Home Volunteer
- Fostered puppies and adult dogs until they found their forever homes
- Volunteered at adoption days and fundraisers

African Impact — Victoria Falls, Zimbabwe June 2016 — July 2016

- Volunteered with their lion conservation project
 - Worked hands-on raising lion cubs and collecting research data
-

Campus Involvement

Barrister Society September 2016 — January 2018
President

- Planned events throughout the year, including conferences and annual banquet
- Run bi weekly meetings and weekly LSAT prep

Phi Sigma Sigma Sorority February 2015 — November 2017
President of the Judicial Board

- Responsible for interpreting and enforcing Phi Sigma Sigma's constitution

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OLDER STUFF

Work Health — East Lansing, MI

April 2017 — July 2017

Temporary Physical Therapy Technician

- Help patients with their exercises, connect them to electrical stimulation therapy machines
- Help with billing, filing paperwork, checking patients in and out, and scheduling appointments
- Clean the clinic and machines, do laundry, and general upkeep to help the therapists

Pet Ritz — Howell, MI

July 2015 — November 2015

Receptionist

- Learned communication, multitasking, organization, technical skills, dependability
- Daily tasks: checking pets in and out, processing payments, communicating with clients, filling paperwork

Active Minds

September 2014 — January 2016

Member

- Part of the PR committee
- Responsible for social media promoting