

Contact

lashunda.mosley@yahoo.com

www.linkedin.com/in/shaun-mosley-mba-b391348a (LinkedIn)

Top Skills

Ratio Analysis

Accounts Receivable (AR)

Projections

Certifications

Financial Accounting Foundations

Accounting Foundations

Strategic Planning Foundations

Excel for Accountants

Accounting Analytics

Honors-Awards

Alpha Beta Gamma

Phi Theta Kappa

NSCS

Honors Program

Employee of The Month

Shaun Mosley, MBA

Supervising Financial Management Associate-Capgemini
Atlanta Metropolitan Area

Summary

Currently serving as a Supervising, Financial Management Associate within the Department of Shared Services at Capgemini. I recently served as a Financial Analyst at Emory University. Along with my current secondary position as an Accountant Associate at Credible Accounting Solutions, I possess over 10 years of experience in several finance and accounting fields. My skills and experiences include working in areas of audit and compliance, credit risk, financial analysis, receivables, reconciliations, financial services, and the like. I have worked extensively with finance software systems such as Workday and Oracle/Peoplesoft. I am also knowledgeable in GAAP principles/banking regulations, with astute Written and Oral Communication skills and experience studying abroad-developing global management and business acumen.

Experience

Capgemini

Supervising Financial Management Associate-DSS
June 2022 - Present (3 months)

- As a Supervising Financial Management Associate, partner with an offshore team to focus on the financial controls for several units within the Capgemini umbrella.
- Assist in the preparation of the monthly and annual financial reporting for multiple subsidiaries within Capgemini.
- Prepare monthly operation reviews for the financial and accounting processes.
- As a financial manager within the Department of Shared Services, assist in the monthly close process.
- Gather forecast information in discussions with operation leads and offshore team to submit a solid monthly forecast and monitor the results throughout the monthly budget.
- Ensure accuracy and consistency of the annual forecasts.
- Assists in coordination of the annual budget process.

- Prepare individual function excel files for the finance/accountant team with Shared Services.
- Participate in budget calls with function leads.
- Assist in preparing budget presentation with the offshore and domestic operations team.
- Maintain project codes for a multitude of consultants working on domestic and international assignments.
- Manage the Procurement and Accounts Payable monthly processes for business units
- Manage the P&L reporting and analyze the report for any variances that impact account balances.
- Act as a coordinator of chargebacks to an assortment of business units.

CREDIBLE ACCOUNTING SOLUTIONS, INC.

Accounting Associate

February 2021 - Present (1 year 7 months)

Atlanta Metropolitan Area

Ensure the accuracy of QuickBooks data entry financial transactions.

- Prepare and maintain client documents and financial records.
- Process daily accounts payable and accounts receivable
- Maintain accurate files and transaction records with required supporting receipts and documentation
- Scan documents and electronic files
- Provide general accounting and clerical assistance to the accountant

Emory University

Financial Analyst

September 2021 - June 2022 (10 months)

- Coordinates action necessary to correct pending account balances and maintain proper accounting controls and procedures.
- Assists in year-end and quarterly audits with ensuring the accuracy of accounting data regarding donor funds and records.
- Using data pulled from PL/SQL database, manipulate the data to create projections in Excel of future trends of donor funds to Emory schools and units.
- Develops, creates, and implements high-level reports fulfilling University-wide information data needs.
- Produces reports using various databases, including PL/SQL, Power BI and Oracle Finance System.
- Produces reports on fundraising activity/progress to goal, unit/regional activity, special projects, financial reporting and reconciliation.

- Assesses, evaluates, and creates/implements strategies to deliver on reporting needs of members of the AAE division and various constituencies including development of user reports for the CRM and query tools, etc.
- Manages tracking process in database for production and tracking of account create forms.
- Submits account create request to appropriate school/unit financial groups, with coordinating gift documentation, to establish new accounts.
- Works with unit financial groups to ensure that accounts created are compliant with donor intent and relevant division & University policies.
- Project manager of a multitude of financial and administrative tasks that support the Executive Director of Gift Operations.
- Pulls, reviews, and analyzes historical gift and pledge transactions to inform decisions on possible changes to existing accounts.

Georgia Institute of Technology

Financial Administrator

March 2021 - August 2021 (6 months)

- As a financial administrator, assemble financial data related to proposals, grants and contracts, general appropriations, endowments and other funds.
- Using financial analysis, for personnel assignments, prepare projection sheets.
- Review and approve workday requisition, expense report, PCard transaction and subcontract invoices for assigned group.
- Using Workday and Excel systems, process accounting adjustments, process operational journal entries, and process revenue journal entries.
- Run and review open obligation/ purchase order reports for PI's and resolve any outstanding expenses.
- Use allowable cost matrix system for budget determinations.
- Using OneUSG connect Manager Self-Service system, process future and retro funding changes for PI's and students.
- Responsible for managing salary payment, running salary reports, and scheduling summer salary payments.
- Develop faculty Startup Accounts by creating and adding budgets in Excel for their project expenses.
- Review and drawdown faculty financial commitments
- Review and keep an account of Cost Share Documentation and distributions.
- Develop a budget and or prepare budget revisions in Excel using information from CIS system in Workday.
- Run Saber Reports to reconcile travel requests, spend authorizations, travel reimbursements, expenses and purchase order requests for accuracy.

FSA

Junior Financial Analyst

May 2020 - February 2021 (10 months)

- Coordinator and the Financial Analyst in the Asset Forfeiture division of the United States Marshal Services.
- With government issued clearance, interact with various internal and external organizations to determine maintenance on impacted inventory, provide quality control and reconcile computer databases containing financial and compliance records of participating law enforcement agencies such as the US Marshals, DEA, FBI and various federal agencies using Microsoft Access, CATS, United Financial Management System (UFMS) and SAP BI system.
- Use credit reporting agencies such as Experian and NADA to obtain the vehicle/vessel/aircraft asset values and prepare them to be sold successfully upon forfeiture of the asset.
- Take custody and manage assets acquired by several Department of Justice and federal government agencies with an estimated value of over \$300 million.
- Work with additional vendors including appraisers and local and state agencies to establish safe havens and secure placement of seized assets throughout its holding life.
- Ensure the appropriate funds secured through the process of forensic accounting, are disbursed or distributed back to clients, victims or state and local agencies upon closure of case files using the UFMS financial accounting system.
- Dispose of procured assets from agencies either administrative or judicial as instructed in the CATS systems.
- Participate in large inventory disposals and annual inventory count as deemed necessary to ensure USMS has a true account of all seized assets in order to the ensure public interests.
- Complete restoration of funds, as instructed by MLARS, in the financial system UFMS-which obligates, distributes and creates an accrual for money to be paid to victims.
- Process Workplan Fund requests for our AFD unit in the financial accounting system UFMS for miscellaneous supplies.
- Assist the DAFC with month-end close by reconciling all currency accounts.

S.P. Richards

Assistant Credit Manager

May 2015 - October 2019 (4 years 6 months)

- Responsible for managing all financial record assessments, collections and disputes for clients in a portfolio over \$2.5 million.

- Used liquidity, solvency, leverage, efficiency and profitability financial ratios, as well as horizontal and vertical analysis to prepare finance reports in Excel for my clients and present my assessments to my senior managers.
- Based on the financial strength or weakness of my clients when comparing their ratios to the industry standard, make credit extension recommendations to the management teams and personally approve up to \$250k and make recommendations up to \$500k.
- Utilized the results of analyzed financial reports and presented my recommendations to the CEO's and operations team about finance decisions they can enact into their business that can possibly correct, prevent or minimize delinquency.
- Manage activities in accounts receivables and related settlement processes including account reconciliations according to GAAP requirements.
- Analyze remittance details, research, problem solve and follow standard operating procedures to insure timely and accurate cash application using Oracle/Peoplesoft financial software system.
- Analyze risk based upon customer payment patterns, analysis of financial statement records such as the balance and income statements, and industry trade reports (i.e. DNB/BPCA), using financial asset/liability ratios.
- Communicate with customers for payments. Work with management to establish and monitor credit for marginal risk accounts.
- Exceed efforts to maintain DSO levels below business plan and contributes to the credit team to achieve a 90%+ current aging report.
- Develop and negotiate payment/exposure reduction plans for delinquent high volume customers while not affecting sales performance.
- Performs transactional and financial research using financial applications and analyzes internal and external issues related to inventory/customer requests.

Education

Clayton State University

Master of Business Administration - MBA · (2018 - 2019)

Georgia Southwestern State University

Bachelor of Business Administration (B.B.A.), Accounting · (2016 - 2017)

Georgia Perimeter College

Associates, Business Administration and Management,

General · (2014 - 2015)