

KELSEY CHAYE HURLEY

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Medina, OH 44256

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CAREER FOCUS

A composed type A personality with a strengthened sense of fun and adventure. Supportive of positivity, teamwork, and the attendance of classes with completed homework, along with the participation of students in Residence Hall activities, clubs, or campus events. A responsible professional who will operate in a quickly and orderly manner.

EDUCATION

BACHELOR OF ARTS: PUBLIC RELATIONS COMMUNICATION **Anticipated Graduation: May 2019**
The University of Akron, Akron, OH

*Emerging Leaders Program

*American Sign Language Club

*Resident Assistant in Communications Living Learning Community (LLC)

HIGH SCHOOL DIPLOMA
Medina High School, Medina, OH

Graduated: May 2016

*GPA: 3.9

*National Honor Society

*Graduated in the top 10% of my class

*Completed 16 college credits before entering college (Post-Secondary)

EXPERIENCE

RESIDENT ASSISTANT: Spicer Residence Hall, The University of Akron **8/2017 to Present**

*Serve as mentor to students living in Residence Halls, while also enforcing Residence Life and Housing policies.

MEDINA COUNTY FAIR QUEEN: Medina, OH **8/2017 to Present**

* Not a paid position, but serve a representative for Medina County 4-H, as well as the Medina County Fair.

*Visit neighboring Ohio county fairs and network with their own members of Royal Court.

DISASTER SCIENCE AND EMERGENCY SERVICE DEPARTMENT: Polsky Bld **8/2016 to Present**

*Serve as a Student Assistant to the Department Adviser.

*Manage the front desk, answered and returned calls .

*Assist Professors or direct students to their offices.

*Will make copies, retrieve mail and orders mailboxes, and will put teacher evaluations together.

STUDENT ORIENTATION LEADER: The University of Akron **3/2017 to 8/2017**

*Introduce new freshman/parents to The Akron Experience through break-up groups, icebreakers, presentations.

DAN'S DOGS HOT DOG EATERY & DINER: Medina, OH **11/2015 to 8/2016**
Waitress

*Checked with customers to ensure that they were enjoying their meals and would take action to correct any problems. Collected payments from customers, took orders from patrons for food or beverages, cleaned tables or counters after patrons had finished dining.

