

Gregory Alan Rusnak

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EDUCATION

Bachelor of Science in Business Administration – Finance

University Of New Hampshire • Durham NH • 2019

Peter T. Paul College of Business and Economics

ACADEMIC PROJECTS

BSG Simulation

- Team lead in a strategic management simulation highlighting outcomes of decision making consisting of Finance, Accounting, Marketing, Ethics, and Business Management.

Investment Analysis

- Created a financial portfolio containing of equities, mutual funds, and ETF's for a hypothetical client.
- Our team was handed a portfolio to valuate and make decisions to alter portfolio weights and holdings that would fit the client's needs of risk and return.

Fixed Income and Mortgage Analysis

- Led team logistics on delegating personal skills to effectively solve case studies relating to bonds, credit valuation for acquisitions, and mortgage analysis valuation.

PROFESSIONAL EXPERIENCE

BAE Systems, Nashua NH

June-August 2018

Export Intern

- Managed business records in regard to travel of the Export division of STS-TPS and ECS.
- Wrote agreement drafts for assets in compliance with ITAR and EAR where applicable.
- Involved in RFP Contract-Finance Intern project to purpose an offer to a hypothetical BAE Systems customer.

Pfizer, Andover MA

June-August 2017

Business Information Specialist Intern

- Utilized Excel to conduct an audit of SharePoint sites to be passed to Pfizer-Works for migration purposes.
- Organized and led conference calls across the country to brief executives on future strategic plans for data management.
- Led a limited duration team to construct an executive plan to integrate Yammer into SharePoint sites for the use by small teams in clinical studies.

Tulley BMW, Nashua NH

May-August 2016

Pre-write Service Advisor

- Performed a variety of pre-write tasks including DMS paperwork, customer consultation, and arrangement of special accommodations.
- Completed up to 50 arrangements on an average week, providing high level customer service.

CAMPUS INVOLVEMENT

UNH Car Club

May 2018 - May 2019

President

- Supported logistics for a fundraiser at UNH called "Driven to Cure", for kidney cancer yielding \$10K of funding.
- Organized and managed a collaboration fundraiser at UNH with Northeast Passage.
- Attended leadership meetings for student organization representatives.

TECHNICAL SKILLS

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| • MS Excel, PowerPoint, Word, Access | • ClickUp – Project Management Software |
| • SharePoint Site Management | • Bloomberg Market Concepts Certified |
| • Office 365 Integration | • Export Compliance Training Certified |

