

Grace Waring

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OBJECTIVE

Dedicated Finance Major at Georgia State University with a passion for acquiring financial competencies. I am excited to showcase my outstanding interpersonal skills to connect with clients and expand their portfolios. My goal is to obtain a dynamic finance internship to gain essential hands-on experience.

EDUCATION

Georgia State University: B.B.A. Finance

MAY 2022

Department GPA: 3.68

Honors: Dean's List

Extracurriculars:

- Pre-Analyst | Investment Management Group
- Member | Atlanta Student Investors Club
- Member | CFA Society Atlanta

SKILLS

COMMUNICATION

- Experienced in public speaking and presenting to large audiences
- Can effectively report written ideas in an organized and concise manner

TECHNICAL

- Proficient in Microsoft software products including Word, Excel, and PowerPoint
- Acquainted with R Programming and Tableau

MANAGEMENT

- Capable of conceptualizing specific objectives and utilizing a team to achieve goals
- Expert knowledge in recruiting, hiring, and training employees
- Skilled in self-starting initiatives to streamline processes
- Ability to manage and assess customer complaints to resolve issues

EXPERIENCE

SERVER | ANOTHER BROKEN EGG

JAN 2019 – MARCH 2020

- Establishing an inviting and friendly environment for customers by providing; beverages, food, and checks promptly
- Focusing on side work tasks to create an efficient environment for coworkers, working with large parties of forty or more guests, resolving customer service issues calmly

ASSISTANT MANAGER | VESTIQUE

APRIL 2019 – JAN 2019

- Leading staff, analyzing past sales goals to increase by at least 10% annually, advertising merchandise to clients, merchandising to profit from trends, opening and closing store, coaching new employees to company standard, and controlling customer service issues

SALES PROFESSIONAL | SUITSUPPLY

JUNE 2017 – APRIL 2018

- Sizing, fitting, pinning, selling to customers. Increased visual standards and metrics across the board, developed social marketing, maintained store cleanliness, met company benchmarks of \$50,000/month

MANAGER | ALDO

SEPT 2016 – JUNE 2017

- Supervising staff of ten or more employees. Ensuring store standards such as selling techniques, metrics, and store marketing were upheld. Required analysis of statistics and metrics. Solved customer issues and maintained healthy ratings.