

# LAUREN N. SHAW

2335 Echo Mountain Rd., Harrisonburg, VA 22801 • 540-336-8016 • Shaw2ln@dukes.jmu.edu

## EDUCATION

### **James Madison University**

*Bachelor of Science, Sport and Recreation Management*

*Minor in Business*

**Harrisonburg, VA**

Expected May 2019

**Honors:** Dean's List, Fall 2017. PGA Financial Assistance Fund Scholarship Recipient, 2015

## CURRENT EXPERIENCE

### **James Madison University Recreation**

*Event Operations Specialist*

**Harrisonburg, VA**

Sept. 2017- Present

- Responsibilities include the supervision and execution of events at UREC, UPARK and JMU satellite facilities. Execution of emergency procedures, administration of first aid & CPR skills, resolving/mediating conflicts, and event management

### **James Madison University Recreation**

*Member Services Assistant*

**Harrisonburg, VA**

Aug. 2016- Present

- Monitor participants' entrance to UREC and University Park
- Conduct Fusion/ Flex transactions and facilitate participant issues

### **James Madison University Athletics**

*Marketing Assistant/Volunteer*

**Harrisonburg, VA**

Dec. 2017- Present

- Oversee on-field/on-court operations, help set up and pass out promotional gear and fliers

## PRIOR EXPERIENCE

### **James Madison University Recreation**

*Fitness Assistant/ Fitness Programs Intern*

**Harrisonburg, VA**

Summer 2017

- Supervised the fitness center, tracked participation, reviewed evaluations, implemented budgets
- Developed a step-by-step manual for the Microfit Health Assessment System

### **Move! Fitness Studio**

*Facility Operations and Communications Intern*

**Long Valley, NJ**

Summer 2016

- Coordinated client/staff communications, managed daily facility operations, events and maintenance

## PROFESSIONAL DEVELOPMENT & LEADERSHIP

### **James Madison University Recreation**

**Harrisonburg, VA**

- USEAC COMMITTEE, Member Services Student Representative
- *D3: Student Leadership Series Development Sessions*, golden feather recipient
- *VRSA Conference* (2017), UREC student employee representative and HART School of Sport and Recreation Management student representative

## OUTSIDE INVOLVEMENT/VOLUNTEER

**Involvement:** Zeta Tau Alpha Fraternity, Sport and Leisure Association of Madison, JMU Fitness Club, The Virginia Recreational Sport Association

**Volunteer:** Foundation for Peace Mission Trip in The Dominican Republic and Guatemala (Summer's 2014,15,17)., SPCA, White Birch Senior Assisted Living

## SKILLS & CERTIFICATIONS

**Skills:** Proficient in Microsoft Office (Excel, PowerPoint, Word), Professional experience in Social Media (Facebook, Instagram, Twitter, Google, YouTube & Pinterest)

**Certifications:** CPR, First Aid, and Group Exercise