

Gabriel Navarro

667 F Street • Chula vista, CA 91910 • (619) 254-7638 • gagonavarror96@hotmail.com

EDUCATION

B.A., *cum laude*, International Business

May 2019

Minor: Psychology

Central Methodist University, Fayette, Missouri

- **Honors:** *cum laude* (GPA 3.75/4.0); Dean's list every semester
- **Delta Mu Delta** (International Business Honor Society)
- **Awards:** Gentry Estill Award for Total Business Excellence & Lydia Patterson Full-tuition Scholarship

LANGUAGE SKILLS

Proficient in English and Spanish

- **Spanish:** Native language
- **English:** Bilingual proficiency (ILR scale)

RELATED EXPERIENCE

Business Internship

Summer 2018

FCS Financial, Jefferson City, Missouri

- Learned credit fundamentals and credit philosophy
- Learned the components of the lending process and used it to review and approve loans
- Increased proficiency in several business disciplines; such as human resources, credit, marketing, risk asset, finance, accounting
- Used Microsoft Office and CRM software
- Assisted the company with their Latino outreach program
- Developed a strong work ethic and professional demeanor

Assistant Import/Export Agent

Summers 2015, 2016, 2017

AYD EXPO, Ciudad Juárez, Chihuahua, México

- Responsible for company's daily needs in offices between United States and Mexico
- Processed and prepared import/export documentation
- Supported agency with exporting operations in offices
- Provided help with inbound/outbound logistics

WORK HISTORY

Tutor

2016-Present

Central Methodist University, Fayette, Missouri

- Tutor students in Spanish, Economics, and Banking

Café Attendant

2016-Present

Fresh Ideas, Fayette, Missouri

- Provide friendly guest service
- Handle transactions and perform cashier duties
- Responsible for taking and fulfilling orders in a timely manner
- Complete daily tasks and maintain a clean service area
- Maintain excellent customer service and satisfaction

Recreation Center Assistant

2015-Present

Central Methodist University, Fayette, Missouri

- Help staff with student engagement activities
- Maintain clean facilities and provide information for visitors

ACTIVITIES

Orientation Leader

Fall 2016, 2017, 2018

Central Methodist University, Fayette, Missouri

- Assisted incoming students with their transition to CMU

Collegiate Soccer Athlete

Fall 2015, 2016, 2017

Central Methodist University, Fayette, Missouri

- Balanced a full academic course load with competition, training sessions, and meetings