

# KYREE K. SMITH

## FILM AND PHOTOGRAPHY PRODUCTION

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### OBJECTIVE / SUMMARY

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Creative director and film graduate, proficient in business operations and customer needs, seeking production work involving assistance roles within the related fields of work.

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### RELATED JOB SKILLS & EXPERIENCE

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- Trained Videographer (DSRL and CSC)
- Detail- oriented
- Social media maintenance
- Project management
- Graphic design for advertising
- Proficient Photographer (Locations, People, Stills)
- Oral and written communication skills
- Organization and planning
- Superb editing and design (Adobe)
- Team leadership

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### FREELANCE VIDEO /PHOTOGRAPHY / EDITING WORK

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#### MUSIC CHORUS REEL | APRIL 2018

- Planned and coordinated shots for Professional Music Reel (Choir) with a two-person crew over the course of two shooting days. Edited and designed layouts for reel using Adobe premiere and After Effects with specific formatting.

#### JAZZ BAND CONCERT(S) FOR ENMU | SPRING 2019

- Recorded live concerts being broadcasted through social media outlets amongst small crew and concert director. Cameras were handheld with audio and timeline synced. Each show requiring long periods of standing and constant movement for the 1-2 hours of performances.

#### MAGSITER JUDGE RE-ELECTION VIDEO | MAY-JUNE 2018

- Hired as campaign manager to record, edit and distribute re-election video on social media platforms during election campaign. Also assisted in script formatting due to advance knowledge/experience creating writing and public speech.

#### MISCELLANEOUS PHOTOGRAPHY | 2014 - 2019

- Operated as Set Photographer on various film and theater production throughout four-year college career, capturing the "Mise-en-scène" for media distributions and advertising.
- Local event photographer for birthdays, weddings and personal use (graduations, headshots etc.)

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## PREVIOUS WORK EXPERIENCE

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### ROOSEVELT COUNTY MUSEUM

Museum Curator | SUMMER 2018 – Current

- Maintained the livelihood and environment of the museum, communication its historic significance through tours and assisting museum director.
- Phone calls, running errands.
- Inventory maintenance and guest accommodations.

### AFRICAN-AMERICAN AFFAIRS (MULTICULTURAL AFFAIRS DEPARTMENT)

Office Director | FALL 2015- SUMMER 2018

- Managed and coordinated the African-American Affairs Office; overseeing up to 3 assistants in the networking, planning and hosting of culturally insightful events on the ENMU campus and community alike.
- Driver for out-of-town events. (Commercially Certified)
- Paperwork: document creation, updating, filing and distribution with inventory maintenance.
- Presenters/ Entertainment/ Guest accommodations.

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## EDUCATION

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- **EASTERN NEW MEXICO UNIVERSITY** (Portales, NM) - 3.6 GPA Cum Laude, **Bachelor of Science in Digital Filmmaking/ Minor in Creative Writing** (2015-2019), Multiple ENMU scholarships and Dean's List Honoree of 6 consecutive semesters
- **HOBBS HIGH** (Hobbs, NM) - 3.8 GPA, High School Diploma (2012-2015)

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## AWARDS, ACTIVITIES & ACCOMPLISHMENTS

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- Four consecutive wins and six publications (photography and writing) in "El Portal", Eastern New Mexico University's literary magazine. (Fall 2018 and Spring 2019 editions)
- Student Science Creative Conference –Winner (*Eve's Fro*, 2019), Participation (*Confronting One's Film*, 2018)
- Executive member of the Alpha Psi Omega National Honor Society Inc. (Kappa Upsilon chapter) (2017-2019)
- Crowned Hobbs NAACP's Miss Juneteenth (2015-2016) and ENMU's Black Excellence (2018-2019)
- Awarded Office Director of the Year (*2017 Student Affairs Award Ceremony*)
- Social Media coordinator for Dawg Days (2017)
- 8 accepted and shown projects in Various New Mexico Film Screenings
- Eastern in Action, Community Clean-up volunteer (2016, 2018, 2019)