

# Alice Urbiel

335 Liberty Ave  
Hillsdale, NJ 07642  
(551) - 265 - 6051  
ajurbiel@gmail.com

## Education

Graduated May 2018

### University of Vermont, Burlington VT

- Bachelor of Arts in Geography with minors in Sociology and Critical Race and Ethnic Studies
- Honors: Presidential Scholar, Clymer Scholar, Glen Elder Award recipient, *Gamma Theta Upsilon* honors society member, *Alpha Kappa Delta* honors society member, Dean's List
- Cumulative GPA: 3.76

## Professional Experience

May 2017 to June 2018

### Burlington Kids After School Program, Burlington VT - *Core Staff*

- Planned and implemented activities, cared for children (K-5) and interacted with their families on a daily basis, worked independently and with a team in order to create a fun and safe environment for a diverse group of students

Fall 2016, Spring 2017, Fall 2017, Spring 2018

### Geography Department, University of Vermont - *Administrative, Teaching, and Research Assistant*

- Created course schedules, designed brochures, organized sensitive tenure documents, managed spreadsheets and took inventories
- Graded short papers, homework assignments, and exams, provided constructive criticism, led midterm and final reviews, hosted office hours
- Conducted qualitative and quantitative research for a Vermont Field Studies course and presented findings to the Dean of the College of Arts and Sciences, the department Chair, the Vice Provost for Teaching and Learning, the Director of Capital Planning, and the Green Building Coordinator

September 2016 to May 2017

### Peace & Justice Center, Burlington VT - *Racial Justice Intern*

- Organized and attended events, workshops and meetings, generated program reports and worked on a variety of campaigns for racial justice awareness and movement building

## Volunteer Experience

- **Press Secretary of UVM Quidditch**, University of Vermont - attended official meetings, helped run practice and managed all social media accounts
- **Student recruiter for the Integrated Study of Earth and the Environment (ISEE) program**, University of Vermont - helped present about the program and answered prospective student questions
- **Volunteer at Habitat for Humanity's ReStore**, Williston VT - cleaned out warehouses and priced donated items
- **Certified ESL tutor**, Westwood Public Library NJ - worked with individual students weekly

## Skills

- CPR and First Aid Certified
- Conversational in Arabic and Italian
- Proficient in Microsoft Office suite, ESRI ArcMAP, and Photoshop