

EXPERIENCE

2015-Present	Student Office Assistant ISU Vice President & Provost Office Data entry, filing, & organization of university personnel documents
2016- Present	Web Design Intern IrocWeb Design Understanding of Wordpress platform for web development, training in HTML & CSS coding, build client relationships
2016 & 2017	Logo Designer New Minowa Players Capital campaign logo 2016, complete logo redesign 2017
Summer 2016	Graphic Design Intern LetterWerks Sign City, LLC. Ability to communicate with clients, work on multiple projects under deadlines
2015	Student Caller Iowa State University Foundation Advanced telephone communication skills
2014-2015	Graphic Designer Family Table Restaurant Created menu insert, table tents, & t-shirts
Summer 2015	Project Intern Winneshiek County Convention & Visitors Bureau Communicated with multiple clients for a single event, distributed to town members
Summer 2015	Tour Guide Laura Ingalls Wilder Museum
2011-2015	Waitress Family Table Restaurant

PROFILE SUMMARY

Soon to be graduate in graphic design seeking a creative position with an established company. Great organizational skills, conscience of deadlines, and able to multi-task. Quick learner and highly capable problem solver. Experienced with web and logo design.

EDUCATION

Iowa State University
 B.A. in Graphic Design
 Graduation in May 2018
 3.66 GPA

HONORS

Janice Peterson Anderson
 Excellence Award &
 Scholarship

SKILLS

Photoshop	● ● ● ● ●
Illustrator	● ● ● ● ●
InDesign	● ● ● ● ●
AfterEffects	● ● ○ ○ ○
MS Word	● ● ● ● ○
MS Powerpoint	● ● ● ● ○
HTML Coding	● ● ● ○ ○
CSS Coding	● ● ● ○ ○