

# Rhonda Sue Collins

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## PROFESSIONAL PROFILE

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Recent graduate of Southern New Hampshire University that brings **10+ years' experience and proficiency** in a wide variety of skills including Training, Health and Safety, Prevention Control, Laboratory testing and Education Risk Management. Strong interpersonal and communication skills having consistently produced successful outcomes on projects and teams. Launching second career in Environmental Science, building on the successes of past experiences.

## EXPERIENCE

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Marshall County Health Department: West Kentucky Regional Laboratory, Hardin, KY

### Environmental Laboratory Analyst 2 Grade 18

Dec 2015 – Present

- EPA and FDA Certified to run Water and Dairy Testing for food quality, safety and security.
- Independently performs complex tests in environmental laboratories for qualitative and quantitative analysis on samples for examination such as drinking water, swimming pools, milk, creams, buttermilk, but not limited to only those products.
- Prepares laboratory notes, charts, graphs and keeps accurate daily records. Records and reports results of examinations and tests and learns new procedures and techniques.
- Has full understanding of policies and procedures and assists in policy recommendations. Serves as lead analyst when supervisor is not present.

Lourdes Hospital, Paducah, KY

### Medical Laboratory Technician

May 2016 – Present

- Serves and protects the hospital community by adhering to professional standards, hospital policies and procedures, federal, state, and local requirements, and JCAHO standards.
- Maintains quality results by running standards and controls, verifying equipment function through routine equipment maintenance and advanced trouble shooting; calibrating equipment utilizing approved testing procedures; monitoring quality control measures and protocols.
- Serves as technical resource by participating in staff training; answering questions of other professionals; participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.

Michael's Craft and Arts Store, Exton, PA

### Assistant Manager

Jan 2010 – May 2011

- Performed duties such as but not limited to closing and opening the store, hiring and firing employees, including all paperwork, plan-o-grams, regular and special ordering for stock levels.
- Scheduled employees and covered all shifts.

Makita Power Tools, U.S.A. Division, LaMirada, CA

### Regional Rental Manager: North East Division

Oct 2004 – Jan 2010

- Developed "Rental Ready Technician Certification" program (still used today) where I trained over 4000 Home Depot Employees on safety techniques.
- Developed Safety protocols inside the Home Depot Tool rental on who, when and how to rent a chainsaw to customers. Developed the Chainsaw kit bucket still being used today.
- Supervised 16 Territory Managers and 589 Home Depot Tool Rentals which covered over 4,000 Home Depot Employees.

## EDUCATION

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- **Bachelor's Degree in Environmental Science with Distinction** – Southern New Hampshire University
- Associates of Science with Distinction – West Kentucky Community and Technical College
- Associates of Allied Science with Distinction – West Kentucky Community and Technical College

## CORE PROFICIENCIES

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- Computer Competency: On Microsoft Platforms
- Lean 6-Sigma
- Researching and selecting relevant information to solve problems through laboratory experiments
- Team Leadership
- Laboratory Competent: Perform complex Medical, Water, and Dairy Microbiological Analysis, Medical Chemistry
- Technical Writing
- Experienced Traveler
- Excellent Communicator