

## **WILLIAM H. EVERROAD**

everroadwilliam@gmail.com  
310 Sliding Rock Drive  
Pendleton, South Carolina 29670  
(864) 353-3589

[www.linkedin.com/in/weverroad](http://www.linkedin.com/in/weverroad)

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### **EDUCATION:**

#### **Master of Public Administration, Candidate (2020)**

Clemson University, Clemson, South Carolina

#### **Master of Business Administration (2018)**

Clemson University, Greenville, South Carolina

#### **Bachelor of Science in Parks, Recreation, and Tourism Management (2014)**

Clemson University, Clemson, South Carolina

Minor: Business Administration

### **EXPERIENCE:**

#### **Clemson University, Clemson, South Carolina**

##### **Director, University Faculty Governance January 2017 - Present**

- Directs 35-member Senate, parliamentarian, trains incoming Senators, manages budget for 4 funding sources, and authorizes expenditures. Coordinates monthly meetings and agendas, prioritizes items and prepares correspondence, reports, and instructional guides for members and constituents. Increased budget efficiency while improving the overall professional image of the organization. Increased efficiency in policymaking and communication to constituents. Established standard operating procedures and imitated review of organizational bylaws.
- Directs 21-member University Grievance Board that adjudicates faculty grievances, trains incoming board members and consultants. Ensures all process and procedures are conducted in accordance with state law and university policy. Implemented new procedures for tracking cases and resolutions between the Provost and President and smoothed procedures leading to Hearings.
- Directs Faculty Manual Review, assists Faculty Manual Editorial Consultant with the yearly publication of the Faculty Manual, advises the Policy Committee Chair on suggested policy changes, instructs members on policy resolutions. Tracks changes and authors policy legislation.
- Directs Faculty Representative to the Board of Trustees, assists with the coordination of reports, travel, and meetings.
- Directs the Faculty Senate Office, supervises, develops and hires staff, and manages budgets. Established office standard operating procedures, reoccurring project guidelines and implemented efficiency changes.

**U.S. Army, Warner Robbins, Georgia**

**Company First Sergeant (E8) 1997 - Present (TPU Army Reserve)**

Supervisor: Marc J McAteer (334) 477-7501; marc.j.mcateer.mil@mail.mil

- Developed yearly training plans for 130 Soldiers and instituted a fitness program to exceed Army fitness standards. Implemented accountability and development measures to improve physical readiness metrics.
- Assisted with the development of risk assessments and implemented safety measures for high-risk training exercises and operations.
- Maintained performance evaluation system for all officers commissioned and noncommissioned reducing overage evaluation turnaround from over 300 days to less than 30 days.
- Monitored administrative actions ensuring compliance with Army regulations and standard operating procedures, recommends non-judicial punishment for infractions based on regulation and policy review.
- Responsible for ensuring all training and mentorship is conducted in accordance with established Army policy and guidelines.
- Acted as emergency response coordinator for Soldiers needing emotional or psychological consultation.
- Designed, maintained, and implemented the Company's standard tactical operating procedures.
- Coordinated with external agencies and higher headquarters for administrative, training, and logistical support.
- Maintained a Secret Security Clearance.

**MILITARY EDUCATION:**

Primary Leadership Development Course (2002), Basic Non-Commissioned Officer Course (2006), Senior Leader Course (2012), Engineer Explosive Ordnance Clearance Agent Course (2007), Battle Staff Non-Commissioned Officer Course (2008), Company Commander-First Sergeant Pre-Command Course (2014), and Soldier Self-Development 4.

**HONORS AND ACTIVITIES:**

Awards: 2 commendations for leadership during combat operations (Bronze Star); commendations for valorous action during combat operations (Army Commendation Medal)

Deployments: Operation Nuevos Horizontes (El Salvador - 2000); Operation Iraqi Freedom (Iraq -2003); Operation Enduring Freedom (Afghanistan - 2006); Operation Enduring Freedom (Afghanistan - 2010)

Clemson University: HEHD Emerging Leader Award (Spring 2014); Accepted into the Federal Bureau of Investigation's Honors Internship Program (2014)